

**Board of Health for the  
Peterborough County-City Health Unit  
Minutes  
Wednesday, December 3, 2008  
City Hall, 500 George Street**

**Present:**

**Board Members:** Reeve Ron Millen (Chairperson)  
Mayor Paul Ayotte  
Councillor Henry Clarke  
Councillor Jack Doris  
Mr. Jim Embrey  
Mr. Paul Jobe  
Chief Keith Knott  
Deputy Reeve Madeline Pearson  
Mr. David Watton

**Regrets:** Deputy Reeve Andy Sharpe

**Staff:** Dr. Rosana Pellizzari, Medical Officer of Health  
Mrs. Linda Hughes, Executive Assistant  
Mr. Tom Cathcart, Director, Health Protection  
Mrs. Maureen McKeen, Director, Health Promotion  
Mrs. Lorraine Skipwith, Director, Administrative Services  
Mrs. Donna Churipuy, Manager, Health Protection  
Ms. Melody Taylor, Youth Development Worker  
Peer Leaders: Alex Stinson, Matt Armstrong  
Carley Gilbert, Rachelia Giardino  
Khyber Khattak, Lucas Barrie  
Ethan Gallant

**Other:** Mr. David Warren, Canada Brokerlink (Ontario) Inc

**1. Call to Order**

Reeve Ron Millen called the meeting to order at 4:55 p.m.

**2. Approval of Agenda**

Moved by  
Councillor Clarke  
That the agenda be approved as circulated.

Seconded by  
Chief Knott

- Carried (M-08-76)

3. Presentation

3.1 Youth Action Alliance – Tobacco Free Playgrounds and Parks

The Peterborough Youth Action Alliance (PYAA) presented on the creation of tobacco-free playgrounds in Peterborough County and City. The PYAA addressed the issue of why tobacco-free playgrounds are important, including the health and environmental effects tobacco use can have on our community. They also spoke about other communities in Ontario who have set precedents by adopting outdoor tobacco-free policies. Finally, the PYAA proposed that the Board of Health recommend to City Council that a new by-law be created, banning the use of tobacco products within 15 meters of children's playgrounds.

3.2 General Insurance Renewal

Mr. David Warren, Canada Brokerlink (Ontario) Inc., highlighted Frank Cowan Company's 2008 General Insurance Program report for the Health Unit. The report reflected an overall increase of 3.32% in the annual premium for the Health Unit's general insurance coverage for the 2008-2009 policy term.

Following discussion it was

Moved by

Councillor Clarke

Seconded by

Councillor Doris

That the Board of Health approve the renewal of the Board's general insurance program as outlined in Frank Cowan Company's 2008 renewal report.

- Carried – (M-08-77)

3.3 Ontario Public Health Standards (OPHS)

Dr. Pellizzari presented an overview of the Ontario Public Health Standards and Protocols that will come into effect on January 1, 2009.

Board members were provided with a copy of Dr. Pellizzari's presentation.

Moved by

Deputy Reeve Pearson

Seconded by

Mr. Embrey

That Dr. Pellizzari's presentation on the new Ontario Public Health Standards be received for information.

- Carried – (M-08-78)

Further information will be provided at future Board meetings.

**4. Approval of the Minutes**

Moved by

Mayor Ayotte

Seconded by

Chief Knott

That the minutes of the Board of Health meeting held on October 8, 2008 be approved as circulated.

- Carried - (M-08-79)

**5. Business Arising from the Minutes**

No business arising from the minutes was discussed.

**6. Correspondence**

Moved by

Mayor Ayotte

Seconded by

Seconded by Mr. Jobe

That the following documents be received for information:

1. Letter dated October 31, 2008 from Reeve Ron Millen, Chair, Board of Health to the Honourable Madeleine Meilleur, Ministry of Community & Social Services advising of the Board of Health's endorsement of the recommendation regarding the Special Diet Schedule.
2. Letter dated October 31, 2008 from Reeve Millen to Ms. Connie Uetrecht, Executive Director, Ontario Public Health Association advising of the Board of Health's endorsement of the Ontario Public Health Association Resolution #5.
3. Letter dated October 31, 2008 from Reeve Millen to the Honourable Deb Matthews, Minister of Children & Youth Services advising of the Board of Health's endorsement of the recommendation regarding the Special Diet Schedule.
4. Letters dated:
  - November 6, 2008 from the Honourable Dalton McGuinty, Premier of Ontario
  - November 10, 2008 from the Honourable Jim Watson, Minister of Municipal of Municipal Affairs and Housing
  - October 15, 2008 from Millie Christie, President, Ontario Retirement Communities Association to Reeve Millen in response to the Board of Health's correspondence with respect to the regulation of retirement homes in Ontario.
5. Letter dated November 20, 2008 from Dr. David Williams, Chief Medical Officer of Health (Acting) presenting the 2007 Annual Report of the Chief Medical Officer of Health.

- Carried – (M-08-80)

6. **Correspondence (Cont'd)**

Moved by  
Mayor Ayotte

Seconded by  
Mr. Watton

That the Board of Health endorse the resolution passed by the Board of Health for the Porcupine Health Unit on September 26, 2008, supporting *Flavour....GONE!*, a non-partisan youth-led campaign to encourage the federal government to ban or regulate flavoured tobacco products targeted to youth.

- Carried – (M-08-81)

Moved by

Seconded by

Deputy Reeve Pearson

Mr. Embrey

That the Board of Health endorse the resolution passed by the Toronto Board of Health urging the Minister of Health and Long-Term Care, The Provincial Poverty Reduction Committee and the Premier of Ontario to immediately implement the dental program for low income families as promised in the 2008 provincial budget.

- Carried – (M-08-82)

Moved by  
Mayor Ayotte

Seconded by  
Mr. Jobe

That the Board of Health receive for information a document received from the Association of Local Public Health Agencies (ALPHA) regarding the disposition of resolutions considered at Niagara Public Health Summit held on Monday, October 27, 2008.

- Carried (M-08-83)

7. **Reports**

Medical Officer of Health

Dr. Pellizzari announced that Peterborough's Food Security Community Partnership Project has been recognized as a Best Practice by the Public Health Agency of Canada.

Dr. Pellizzari also announced that the Ministry of Health and Long-Term Care has approved \$145,012.50 one-time funding for information technology upgrades. The upgrades are needed to support general operations including new ministry programs and initiatives.

Mayor Ayotte commended staff who work with the Youth Action Alliance Peer Leaders.

**7. Reports Cont'd**

Medical Officer of Health (Cont'd)

Mayor Ayotte stated that he was very impressed with the presentation made by the Youth Action Alliance at the beginning of the meeting.

Mr. Watton stated that he was pleased to read the report on grant writing, planning and evaluation.

Moved by  
Chief Knott  
That the Medical Officer of Health's report be received for information.

Seconded by  
Mr. Embrey

- Carried – (M-08-83)

Recess

Moved by  
Mr. Watton  
That the Board of Health recess for a dinner break.

Seconded by  
Councillor Clarke

- Carried – (M-08-84)

**8. New Business**

8.1 2008-2012 Strategic Plan

Following discussion of Staff Report dated December 3, 2008 it was  
Moved by  
Mayor Ayotte  
That the recommendations in the 2008-2012 Strategic Plan Staff Report be  
actioned as follows:

Seconded by  
Deputy Reeve Pearson

Recommendation #1

That the Board of Health consider adopting a Policy Governance Model for board operations.

Action: The Board of Health explore the possibility of transition (all or part) to a policy government model for board operations; and that the members of the Board of Health be provided with education on policy governance boards.

Recommendation #2

That the Board of Health consider structuring Board of Health meeting agendas around the six directions outlined in the 2008-2012 Strategic Plan.

Action: All reports will be linked to the strategic directions.

8. New Business (Cont'd)

8.1 2008-2012 Strategic Plan (Cont'd)

Recommendation #3

That the Board of Health consider structuring the 2008 Annual Report to the community around the six directions outlined in the 2008-2012 Strategic Plan.

Action: Will be done.

Recommendation #4

That the Board of Health utilize the results of the Hospital Drive Site Building Audit (to be presented in January 2009) to begin discourse on the accommodation options for Health Unit staff and services.

Action: The Building Condition Audit will be presented to the Board of Health in January, 2009.

Recommendation #5

That the Board of Health consider the establishment of a Foundation or Charitable Status to accommodate alternative sources of funding.

Action: A staff report will be prepared and presented to the Board of Health on the establishment of a Foundation or Charitable Status.

8.2 Tobacco-Free Playgrounds

Moved by  
Mayor Ayotte

Seconded by  
Chief Knott

That the Board of Health support the following suggestions of the Peterborough Youth Action Alliance.

To ensure the safety of our children, and to make our community a cleaner and healthier place, the Youth Action Alliance suggests:

- The City and County develop a by-law prohibiting the use of tobacco products within 15 metres of public playgrounds or areas where children play.
- In the interim, post new signs that recommend a “safe smoking distance” from children’s playgrounds. These signs would introduce the idea of tobacco-free parks and playgrounds to the public and pave the way for an eventual by-law.

- Carried – (M-08-85)

9. **In Camera to Discuss Confidential Personnel Matters**

Moved by  
Mr. Embrey

Seconded by  
Deputy Reeve Pearson

That in recognition of staff's efforts over the past year, the Health Unit's offices be closed at twelve o'clock noon on Wednesday, December 24, 2008, and at twelve o'clock noon on Wednesday, December 31, 2008.

- Carried – (M-08-86)

Moved by  
Mr. Embrey

Seconded by  
Deputy Reeve Pearson

That the Board of Health approves the following revised policies:

- Gifts
- Professional Development

- Carried – (M-08-87)

10. **Date, Time and Place of Next Meeting**

The Board of Health will be held on Wednesday, January 21, 2009 in the Board Room at 10 Hospital Drive or at the call of the Chairperson.

11. **Adjournment**

Moved by  
Mr. Jobe

Seconded by  
Councillor Clarke

That the meeting be adjourned.

- Carried - (M-08-88)

The meeting adjourned at 9:00 p.m.

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Chairperson

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Medical Officer of Health