

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, October 14, 2009
(Board Room – 10 Hospital Drive, Peterborough)**

Present:

Board Members: Councillor Henry Clarke (Chairperson)
Councillor Jack Doris
Mr. Jim Embrey
Mr. Paul Jobe
Chief Keith Knott
Reeve Ron Millen
Deputy Reeve Andy Sharpe
Deputy Reeve Madeline Pearson
Councillor Patti Peeters
Mr. David Watton

Regrets: Chief Laurie Carr

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Administrative Services (Recorder)
Mr. Tom Cathcart, Director, Health Protection
Mrs. Maureen McKeen, Director, Health Promotion
Mrs. Brittany Cadence, Communications Officer
Mrs. Alida Tanna, Administrative Assistant

Media: Ms. Andrea Houston, The Examiner

1. Call to Order

Councillor Clarke called the meeting to order at 4:50 p.m.

2. Approval of Agenda

Moved by
Deputy Reeve Sharpe
That the agenda be approved as circulated.

Seconded by
Deputy Reeve Pearson

- Carried - (M-09-108)

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3. Approval of the Minutes

The following correction to the minutes of the September 9, 2009 meeting was requested.

Add Chief Carr to the list of Board members present at the meeting.

Moved by

Councillor Peeters

Seconded by

Chief Knott

That the corrected minutes of the September 9, 2009 Board of Health be approved.

- Carried - (M-09-109)

4. Business Arising From the Minutes

4.1 Board of Health Policy Committee

Dr. Pellizzari distributed copies of the following documents:

- *Good Governance in Public Health*
Performance Management Working Group, October 13, 2009
(Initially provided June 22, 2009)
- Inventory of existing Board of Health/Health Unit Policies and Procedures

The following members of the Board of Health volunteered to serve on the Board of Health's Policy Committee: Councillor Clarke, Mr. Embrey, Mr. Jobe, and Councillor Peeters.

5. Correspondence

Moved by

Mr. Watton

Seconded by

Mr. Embrey

That the following documents be received for information.

1. Letter dated September 4, 2009 from the Honourable David Caplan, Minister of Health and Long-Term Care to Chairman Henry Clarke regarding funding allocations for 2009.

5. Correspondence (Continued)

2. Letter dated September 30, 2009 from Chairman Henry Clarke to the Honourable John Gerrestsen, Minister of the Environment regarding the motion passed at the September 9, 2009 Board of Health meeting with respect to the Air Health Quality Index.
3. Resolution dated September 25, 2009 from Durham Region regarding a recommendation from the Health & Social Services Committee of Regional Council with respect to funding for the Children in Need of Treatment (CINOT) program.
4. Resolution dated September 25, 2009 from Durham Region regarding a recommendation from the Health & Social Services Committee of Regional Council with respect to an amendment of the Ombudsman Act.

- Carried – (M-09-110)

Moved by
Mr. Watton

Seconded by
Mr. Embrey

That a letter be sent to David Caplan on behalf of the Board of Health thanking him for his support during his tenure as the Minister for Health and Long-Term Care for Peterborough's Food Security Community Partnership Project.

- Carried – (M-09-111)

6. Reports

Medical Officer of Health

Pandemic Update

Dr. Pellizzari gave an oral update on pandemic and seasonal influenza planning. Dr. Pellizzari reported that a letter had been received from the Province approving 100% funding for computer equipment to be used at mass immunization clinics. The province has also indicated that it will fund other extraordinary costs incurred by the Health Unit related to the clinics. Dr. Pellizzari explained that the Health Unit will be operating in IMS (Incident Management System) during the pandemic. This will result in a reduction in other Health Unit services and will impact work plans.

6. Reports (Continued)

Pandemic Update (Continued)

Councillor Doris suggested that, if needed, the IT Managers at the City of Peterborough and County of Peterborough could be approached to provide their expertise and assistance with the implementation and operation of the new computerized immunization system.

Financial Update

Dr. Pellizzari answered a number of questions from Board members regarding information provided in the financial update report on all programs and services for the nine month period ending September 30, 2009.

Third Quarter 2009 Report on Programs and Services

Dr. Pellizzari pointed out that a number of programs are now reporting in the new format. Programs are moving to a report format that aligns with the 14 Ontario Public Health Standards. Some staff volunteered to pilot the new format with their third quarter reports. Dr. Pellizzari asked for feedback from Board members on the new format. There was a consensus among Board members that they found the new format useful and easy to follow. The possibility of including more detail on the items where there is partial compliance was discussed. Dr. Pellizzari will discuss this with staff.

Provincial Funding Approved for Dental Program for Low Income Citizens

Dr. Pellizzari announced that there has been some late breaking news from the Province. The Province will be providing 4.5 million dollars a year for a new Dental Program for low income citizens. Part of the funding will be for salaries to staff dental clinics. Public Health Units will take the lead with the implementation of the program. A coalition with community partners will be meeting to prepare a business case that has to be submitted to the Province by November 30th, 2009. Information on the program will be provided to the Board.

Moved by
Councillor Peeters

Seconded by
Chief Knott

The second quarter 2009 report on programs and services be received for information.

- Carried (M-09-112)

7. New Business

7.1 Medical Officer of Health, Performance Review

Moved by	Seconded by
Deputy Reeve Pearson	Councillor Peeters

That the Chairperson, Past Chairperson, and Vice Chairperson of the Board of Health conduct the Medical Officer of Health's performance review.

- Carried – (M-09-113)

7.2 Evaluation – New Quarterly Reporting Format

As previously recorded, there was a consensus among Board members that they found the new format useful and easy to follow. The possibility of including more detail on the items where there is partial compliance was discussed. Dr. Pellizzari will discuss this with staff.

7.3 Board Chair Honourarium

Councillor Clarke stated that as he was compensated by the City of Peterborough for his work on the Board of Health he would not be accepting the financial honourarium that he is entitled to received under the Health Promotion and Protection Act. Councillor Clarke asked that the Board pass a motion to transfer the money from the Board honourarium budget account to the Food Security Partnership budget account. Councillor Clarke was thanked and acknowledged for his generous contribution to the food security program.

Moved by	Seconded by
Councillor Doris	Councillor Peeters

That the Chair's honourarium for 2009 be transferred from the Board honourarium budget account to the Food Security Partnership budget account.

- Carried – (M-09-114)

7. New Business

7.4 2009 – Food Security Program Audited Statement of Revenue and Expenditure

Moved by
Councillor Doris

Seconded by
Mr. Watton

That the Board of Health approve the Food Security Project Statement of Revenue and Expenditure for the three month period ended March 31, 2009.

- Carried – (M-09-115)

7.5 Food Safety Disclosure Systems

Board members asked a number of questions about food safety disclosure systems including the Health Unit's current disclosure system and what approaches are being employed by other Health Units and options for future systems.

A consultation will take place with local food premises owners and operations to obtain their input into a disclosure system for Peterborough. A report will come back to the Board of Health on the results of the consultation.

Moved by
Councillor Peeters

Seconded by
Mr. Jobe

That the report on food safety disclosure systems be received for information.

- Carried – (M-09-116)

8. Date, Time and Place of Next Meeting

The next regular meeting of the Board of Health will be held on Wednesday, November 11, 2009.

Councillor Peeters stated that she will be unable to attend the November 11th Board meeting.

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Member of Provincial Parliament, Jeff Leal, was in attendance to thank the members of the Board of Health for their work, and the risk they took, on Peterborough's food security program. He acknowledged the high caliber of work done by the members of the Board of Health. Mr. Leal also acknowledged the contribution of David Caplan in making the funding available to the food security program. Mr. Leal stated that he was aware that an the application for funding has gone forward to the Ontario Ministry of Agriculture and Food. He also thanked the Board and staff for the wonderful gift of a basket of food that he had received. Mr. Leal stated that the basket of food was one of the nicest gifts he'd ever received in public office.

On behalf of the Board of Health, Councillor Clarke thanked Mr. Leal for his personal contribution to ensuring the continuation of Peterborough's food security program.

12. Adjournment

Moved by
Mr. Jobe

Seconded by
Mr. Embrey

- Carried - (M-07-117)

The meeting adjourned at 6:30 p.m.

Chairperson

Medical Officer of Health