

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, February 10, 2010
(10 Hospital Drive, Peterborough, Ontario)**

Present:

Board Members: Chief Laurie Carr
Councillor Jack Doris
Mr. Jim Embrey
Deputy Reeve Paul Heath
Mr. Paul Jobe
Chief Keith Knott
Deputy Reeve Madeline Pearson
Councillor Patti Peeters
Mr. David Watton
Deputy Reeve Andy Sharpe

Regrets: Councillor Henry Clarke

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Brittany Cadence, Communications Officer
Mrs. Alida Tanna, Administrative Assistant
Ms. Susan Buott, Public Health Nurse
Ms. Ruth Walker, Public Health Nurse

Media: Mr. Kennedy Gordon, The Examiner

1. Call to Order

Mr. Embrey called the meeting to order at 4:45 p.m.

On behalf of the Board of Health, Mr. Embrey congratulated Mr. Jobe on his reappointment as a Provincial Representative to the Board for a three year term.

Chief Carr, Chief Knott, Councillor Peeters, and Councillor Doris indicated that they had to leave the meeting no later than 6:30 p.m.

2. Approval of Agenda

Moved by
Deputy Reeve Pearson
That the agenda be approved as circulated.

Seconded by
Deputy Reeve Sharpe

- Carried (M-10-15)

3. **Approval of the Minutes**

Moved by
Deputy Reeve Heath

Seconded by
Mr. Jobe

That the corrected minutes of the Board of Health meeting held on January 13, 2010 be approved.

- Carried - (M-10-16)

4. **Presentation**

In Touch Youth Outreach Strategy

Presenters:

Ms. Susan Buott, Public Health Nurse

Ms. Ruth Walker

In TOUCH targets youth age 14 - 19 and was developed in order to replace the pre-existing high school strategy of Positive Images. In TOUCH stands for Teens Open Up to Claim Health and is an interactive, participant driven and discussion based workshop. In TOUCH is fitting for the classroom setting and can also be tailored to community groups. In TOUCH is based on the Ministry of Education curriculum requirements and the new 2008 Public Health Standards and is also supported by best practice literature and local data. In TOUCH is currently in the pilot stage and future directions include ongoing outreach to community partners as well as seeking approval from both local school boards.

5. **Business Arising from the Minutes**

No business arising from the minutes was discussed.

6. **Correspondence**

Moved by
Councillor Doris

Seconded by
Mr. Jobe

That the following documents be received for information.

1. Letter dated January 12, 2010 from Councillor Henry Clarke to Mr. David Crowley, Chair, Asphodel-Norwood Police Services Board regarding the enforcement of the Smoke Free Ontario Act related to smoking in motor vehicles.

Letters were also sent to the following individuals:

- *Mr. Neil Cathcart, Chair, Cavan-Monaghan Police Services Board*

6. Correspondence (Cont'd)

- *Mr. Karl Moher, Chair, Douro-Dummer Police Services Board*
 - *Mr. Mike Weaver, Chair, Galway-Cavendish & Harvey Police Services Board*
 - *Mr. George Bloor, Chair, Havelock-Belmont-Methuen Police Services Board*
 - *Mr. Barry Rand, Chair, North Kawartha Police Services Board*
 - *Mr. Roger Foyle, Chair, Otonabee-South Monaghan Police Services Board*
 - *Ms. Sherry Sennis, Chair, Smith Ennismore Police Services Board*
 - *Dr. Thomas H.B. Symons, Chair, Peterborough Lakefield Police Services Board*
 - *Chief Murray Rodd, Peterborough Lakefield Community Police Service*
2. Letter dated January 26, 2010 from Alana Solman, Secretary, North Kawartha Police Services Board to Councillor Henry Clarke in response to his initial letter dated January 12, 2010 regarding the enforcement of the Smoke Free Ontario Act related to smoking in motor vehicles.
3. Resolutions
- 3.1 From the Regional Municipality of Durham regarding Dietary Sodium Reduction.
- 3.2 From the Regional Municipality of Durham regarding the Nutritious Food Basket.
- Carried – (M-10-17)

7. New Business

7.1 Staff Report – 2010 Strategic Plan Update

Moved by	Seconded by
Councillor Peeters	Deputy Reeve Pearson
That the 2010 update on the strategic plan be received for information.	

- Carried – (M-10-18)

The recommendations in the report were addressed as follows.

7. **New Business (Cont'd.)**

7.1 Staff Report – 2010 Strategic Plan Update, cont'd.

Recommendation #1:

PCCHU continues to be very limited in the availability of human and financial resources necessary to meet the Ontario Public Health Standards. It is recommended that discourse on OPHS compliance continue throughout 2010 at the Board of Health level. As a starting point, the Board can utilize the information provided in Appendix A of the Staff Report: 2010 Strategic Plan Update.

It was agreed to look at the work of the Performance Management Working Group. This information may assist the Board of Health in organizing next steps.

Recommendation #2

On an annual basis, the Board of Health should consider the environment in which it operates. It is recommended that the Board take time to develop an “environmental scan” and discuss the implications of the strategic issues that arise from this scan. The information provided in Appendix B of the Staff Report: 2010 Strategic Plan Update provides some guidance on this process.

Following the Board meeting, Jennifer Chenier, Health Promoter, Planning & Evaluation, guided Board members through an environmental scan exercise.

Recommendation #3

It is recommended that the PCCHU 2009 Annual Report to the community be organized around the six strategic directions.

Discussion of this recommendation was deferred to agenda item 7.4 – 2009 Annual Report.

Recommendation #4

It is recommended that the Board of Health consider structuring their Board Agenda around the six strategic directions in an effort to keep the board’s policy focus at the forefront of meetings.

As a pilot, program and policy development reporting will be organized around the strategic directions.

7. **New Business (Cont'd)**

7.2 Environmental Scan

Following the Board meeting, Jennifer Chenier, Health Promoter, Planning & Evaluation, guided Board members through an environmental scan exercise.

7.3 Board of Health Policy & Procedure Committee – Terms of Reference

Moved by
Councillor Peeters

Seconded by
Deputy Reeve Pearson

That the Board of Health approve the Terms of Reference for the Policy & Procedure Committee.

- Carried – (M-10-19)

7.4 2009 Annual Report

Following discussion it was

Moved by
Deputy Reeve Heath

Seconded by
Mr. Watton

That:

- the Board of Health produce a brief (6-8 page) annual report for 2009 for posting on the PCCHU website that is capable of being printed in-house if hard copies are needed;
- the content focus on the strategic work of the Board, key health status indicators of Peterborough City and County, financial statements, and feature program highlights and success stories from the past year;
- the report be written for general audiences; and
- the report be distributed via e-mail to community partners, City, County, and township councils, Hiawatha and Curve Lake First Nations, media, other Health Units, and other key stakeholders such as local school boards, physicians, and potential donors/funders.

- Carried – (M-10-20)

7.5 Other New Business

Tobacco Use Prevention

A package of Peterborough Petes hockey cards had been given to each Board member at the beginning of the meeting. Each card relayed a different tobacco use prevention message. The cards are being distributed to youth at various community locations.

Councillor Doris commended Dr. Pellizzari and staff on this innovative health promotion strategy.

8. In Camera

Moved by
Councillor Doris

Seconded by
Deputy Reeve Pearson

That the Board of Health go In Camera to discuss confidential matters.

- Carried – (M-10-21)

Moved by
Mr. Jobe

Seconded by
Deputy Reeve Pearson

That the Board of Health rise from In Camera.

- Carried – (M-10-22)

9. Date, Time and Place of Next Meeting

The next regular meeting of Board of Health will take place on Wednesday, March 10, 2010 in the Board Room at 10 Hospital Drive, or at the call of the Chairperson.

10. Adjournment

Moved by
Mr. Jobe

Seconded by
Deputy Reeve Pearson

That the meeting be adjourned.

- Carried - (M-10-23)

The meeting adjourned at 7:30 p.m.

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Chairperson

Medical Officer of Health