

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, April 8, 2009
(Board Room – 10 Hospital Drive, Peterborough)**

Present:

Board Members: Councillor Henry Clarke, Chairperson
Mr. Jim Embrey, Vice Chairperson
Councillor Jack Doris
Mr. Paul Jobe
Chief Keith Knott
Reeve Ron Millen
Deputy Reeve Madeline Pearson
Councillor Patti Peeters
Mr. David Watton
Deputy Reeve Andy Sharpe

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Alida Tanna, Administrative Assistant
Mr. Tom Cathcart, Director, Health Protection
Mrs. Maureen McKeen, Director, Health Promotion
Mrs. Lorraine Skipwith, Director, Administrative Services

1. Call to Order

Councillor Clarke called the meeting to order at 4:45 p.m.

2. Approval of Agenda

Addition to the agenda:

8. New Business:
8.2 alPHa Resolution – Tobacco Advertising and Promotion

Moved by
Deputy Reeve Pearson
That the agenda be approved with one addition.

Seconded by
Mr. Embrey

- Carried – (M-09-41)

3. **Presentation**

Auditor's Report and Audited Financial Statements at December 31, 2008

Mr. Richard Steinginga, Partner, Collins Barrow, Chartered Accountants presented the Auditor's Report and Audited Financial Statements at December 31, 2008.

Mr. Steinginga thanked and commended Health Unit staff for their assistance and co-operation during the audit.

Refer to 8.1 for motion to approve the Auditor's Report

4. **Approval of the Minutes**

Moved by
Mr. Jobe

Seconded by
Mr. Embrey

That the minutes of the Board of Health meeting held on March 11, 2009 be approved.

- Carried - (M-09-42)

5. **Business Arising from the Minutes**

5.1 Food Security Partnership Update

Moved by
Councillor Peeters

Seconded by
Deputy Reeve Pearson

That the update on the Food Security Partnership be deferred.

Carried - (M-09-43)

5.2 No other business arising was discussed.

6. **Correspondence**

Moved by
Chief Knott

Seconded by
Mr. Jobe

That the following documents be received for information.

1. Letters in response to initial correspondence dated February 27, 2009 from Councillor Henry Clarke regarding the resolution dealing with tobacco industry advertising passed by the Board of Health at its February 11, 2009 meeting

6. Correspondence (Cont'd)

- i) Letter dated March 10, 2009 from the Honourable Dalton McGuinty, Premier to Councillor Henry Clarke.
 - ii) Letter dated March 11, 2009 from Jeff Leal, M.P.P., Peterborough requesting responses from Honourable David Caplan, Minister of Health and Long Term Care and the Honourable Margaret Best, Minister of Health Promotion.
2. Letter dated March 13, 2009 to Jeff Leal, M.P.P., Peterborough from Stephen P. Kylie, Peterborough Poverty Reduction Network regarding the Food Security Community Partnership Project.
 3. Letter dated March 23, 2009 from the Honourable Dalton McGuinty, Premier to Councillor Henry Clarke in response to initial correspondence dated February 24, 2009 regarding the Provincial Budget 2009 and Poverty Reduction.

4. Board of Health Resolutions:

Durham Region

- Put Food In the Budget Campaign
- Carbon Monoxide Detectors

5. 2009 alpha Annual Conference package.

- Carried - (M-09-44)

Following discussion it was

Moved by

Councillor Peeters

Seconded by

Mr. Embrey

That the Board of Health endorse the recommendations of the Middlesex-London Board of Health dated January 15, 2009 with respect to carbon monoxide detectors.

- Carried - (M-09-44)

Dr. Pellizzari drew Board members' attention to the information in their agenda package dealing with the 2009 alpha Annual Conference. The conference is being held on June 14, 15, and 16 in Cedar Meadows Resort, Timmins, Ontario. Dr. Pellizzari asked for an indication of which Board members are interested in attending the conference. Mr. Jobe and Mr. Embrey indicated that they were thinking about attending. Dr. Pellizzari suggested that to minimize cost, a vehicle could be rented to accommodate all those attending the conference.

7. **Reports**

Medical Officer of Health

Referring to the written report on Programs and Services for the month of March, 2009 contained in the Board's agenda package, Dr. Pellizzari stated that she had no additional information to report but she would be happy to answer any questions or direct questions to staff.

Dental

Mr. Jobe pointed out that the number of students screened is down considerably from previous years.

Dr. Pellizzari will report back on the reason for the decrease at the next meeting.

Youth Action Alliance

Councillor Peeters commended the Youth Action Alliance (YAA) on their presentation to City County regarding tobacco-free playgrounds in Peterborough. The YAA will be making a similar presentation to County Council. Deputy Reeve Sharpe asked if the YAA could also make a presentation to the Board of Health.

Dr. Pellizzari will invite the YAA to return for another presentation, when appropriate.

Test Results Private Water Systems

It was pointed out that the number of consultations on private water systems is down considerably from previous years.

Mr. Tom Cathcart will investigate and report back on the reason for the reduction.

Moved by
Mr. Embrey

Seconded by
Mr. Watton

That the Medical Officer of Health's report on programs and services for the month of March, 2009 be received for information.

- Carried - (M-09-45)

8. New Business

8.1 Auditor's Report and Audited Financial Statements at December 31, 2007

Moved by
Mr. Jobe

Seconded by
Mr. Millen

1. That the Board of Health review and agree with the comments contained in the letters dated April 1, 2009 and March 5, 2009, received from Collins, Barrow, Chartered Accountants, regarding the Audit of the Consolidated Financial Statements for the Peterborough County-City Health Unit
2. That the 2008 Auditor's Report and the Health Unit's Consolidated Financial Statements be approved as presented.
3. That the letter dated April 1, 2009 addressed to Dr. Rosana Pellizzari from Collins Barrow, Chartered Accountants, regarding the financial management of the Health Unit be received for information.
4. That Collins Barrow be authorized to release copies of the Health Unit's Consolidated Financial Statements to the County of Peterborough and the City of Peterborough.

- Carried - (M-09-46)

8.2 Tobacco Advertising and Promotion Resolution for the Association of Local Public Health Agencies (ALPHA)

Board members asked a number of questions about ALPHA resolutions.

Information about the process and disposition of ALPHA resolutions will be provided to the Board of Health at a future date.

A draft resolution titled Tobacco Advertising and Promotion was presented to the Board for approval. Subject to Board approval, the resolution will be forwarded on to ALPHA for presentation to the delegates attending ALPHA's June meeting. Dr. Pellizzari stated that, to date, ALPHA had not received any resolutions from Boards of Health regarding tobacco advertising and promotion.

Moved by
Mr. Watton

Seconded by
Councillor Doris

That the draft resolution titled Tobacco Advertising and Promotion be approved for submission to the Association of Local Public Health Agencies for presentation to delegates at ALPHA's 2009 Annual Conference.

- Carried - (M-09-47)

9. In Camera

Moved by
Councillor Peeters
That the Board of Health go In Camera.

Seconded by
Mr. Embrey

- Carried – (M-09-48)

Moved by
Mr. Watton
That the Board of Health rise from In Camera.

Seconded by
Deputy Reeve Pearson

- Carried – (M-09-49)

There were no motions for open session arising from the Board's In Camera deliberations.

10. Date, Time and Place of Next Meeting

The next regular meeting of the Board of Health will be held on Wednesday, May 13, 2009 in the Board Room at 10 Hospital Drive, or at the call of the Chairperson.

11. Adjournment

Moved by
Reeve Millen
That the meeting be adjourned.

Seconded by
Chief Knott

- Carried - (M-09-50)

The meeting adjourned at 5:30 p.m.

From 6:00 p.m. to 9:00 p.m. Board members, Directors, and the Medical Officer of Health attended an in-service on Board Governance presented by Mr. Len Lifchus, Chief Executive Officer, and Ms. Lisa Smith, Director, Organizational & Community Development.

Chairperson

Medical Officer of Health