

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, November 10, 2010
(10 Hospital Drive, Peterborough, Ontario)**

Present:

Board Members: Mr. Jim Embrey, Chairperson
Councillor Henry Clarke
Councillor Greg Cowie
Councillor Jack Doris
Deputy Reeve Paul Heath
Mr. Paul Jobe
Chief Keith Knott
Deputy Reeve Madeline Pearson
Councillor Patti Peeters
Deputy Reeve Andy Sharpe
Mr. David Watton

Staff: Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Acting Director, Public Health Programs
Mrs. Brittany Cadence, Supervisor, Communications Services
Mrs. Alida Tanna, Administrative Assistant
Mrs. Barbara Matwey, Administrative Assistant
Mr. Tom Cathcart, Manager, Inspection Services
Mrs. Donna Churipuy, Manager, Environmental Health Programs
Ms. Carley Gilbert, Student Peer Leader
Mr. Alex Stinson, Student Peer Leader

Others: Mr. Bruce Danford, Peterborough This Week
Mr. Lance Anderson, Peterborough This Week
Mr. Brendan Wedley, Peterborough Examiner
Ms. Amber Laurie, Fleming College Student
Ms. Kendra Beliveau, Fleming College Student

1. Call to Order

Mr. Embrey called the meeting to order at 4:45 p.m.

Mr. Embrey acknowledged, thanked, and presented gifts to departing board members, Councillor Peeters, Deputy Reeve Pearson and Deputy Reeve Heath.

2. **Approval of Agenda**

Mr. Embrey proposed the following additions to the agenda.

9.8 Healthy Smiles Ontario RFP

9.4 Addendum to Staff Report: 2011 Public Health Budgets
(e-mailed to Board Members on November 9, 2010)

Moved by

Councillor Clarke

That the agenda be approved as amended.

Seconded by

Deputy Reeve Sharpe

- Carried - (M-10-107)

3. **Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest.

4. **Delegations and Presentations**

4.1 **Tobacco Control**

Presenter: Mr. Bruce Danford, Publisher
Peterborough This Week

Mr. Danford urged Board members to take action on the supply of contraband tobacco especially to young people. Mr. Danford demanded that the Board of Health support the recommendations in the report from the Tobacco Strategy Advisory Group to the Minister of Health Promotion and Sport titled *Building On Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011 -2016* dated October 18, 2010.

4.2 **YOUth Talk 2010 PhotoVoice Initiative**

Presenters: Ms. Carley Gilbert and Mr. Alex Stinson

Ms. Gilbert and Mr. Stinson explained that the YOUth Talk 2010 PhotoVoice Initiative uses photographs taken by youth to depict youth's thoughts and opinions about what they love, and what they feel needs to be changed in our community.

Mr. Embrey thanked and commended Ms. Gilbert, Mr. Stinson and the other participants in the project for their leadership and thoughtful insight.

The results of the YOUth Talk 2010 PhotoVoice Initiative will be presented to City, County, and Township Councils in 2011.

5. Approval of the Minutes

Moved by

Councillor Clarke

Seconded by

Deputy Reeve Sharpe

That the minutes of the Board of Health meeting held on October 13, 2010 be approved as circulated.

- Carried - (M-10-108)

6. Business Arising from the Minutes

6.1 Addressing Gaps in Comprehensive Tobacco Control

Deputy Reeve Heath thanked staff for the work done to date on this issue.

Moved by

Deputy Reeve Heath

Seconded

Chief Knott

Whereas commercial tobacco use continues to be the leading cause of preventable death and disease in Ontario, with more than two million Ontarians using tobacco products, and one third of Ontario's youth in danger of becoming users; and

Whereas federal and provincial governments have the responsibility for addressing the supply of commercial tobacco products; and

Whereas the Peterborough County-City Board of Health is concerned about the availability of lower-cost tobacco products, the lack of sufficient smoking cessation services, and the risk of harm to our local youth and pregnant mothers in our community; and

Whereas Peterborough County-City Board of Health will consult with all community partners to provide leadership in any plan to eliminate or reduce unregulated or alternate supplies of tobacco product; and

Whereas our youth should expect to be protected from the negative health effects of tobacco use and addiction, while being supported to take on a greater role in health promotion as the future leaders of our communities;

Therefore be it resolved that the Board of Health:

1. Call on our federal government to:
 - urge the Prime Minister to encourage his U.S. counterpart to work towards full licensing of all U.S. manufacturers of tobacco products;
 - urge the federal government to prohibit the sale of raw materials to unauthorized manufacturers in Canada; and
 - urge Health Minister Aglukkaq to fund local smoking cessation programs targeted at pregnant and postpartum mothers.

2. Congratulate the Ministry of Health Promotion and Sport for continuing its support of local youth engagement in tobacco use prevention and

request funding for a pilot project of the “Reward and Reminder” approach with interested local partners to strengthen existing prohibition of sales and retail promotion to youth under 19 years of age.

3. Call upon Premier McGuinty and his provincial Cabinet Ministers to work closely with the federal government in efforts to reduce the prevalence of tobacco use through a comprehensive tobacco strategy.
4. Direct Health Unit staff to work with other local community partners to promote citizen awareness and action to report illegal tobacco sales to youth through existing Crime Stoppers infrastructure.
5. Encourage all local governments (Municipal and Band Councils) to work with local youth and community partners to identify and implement strategies to prevent tobacco use and protect children and youth from its harmful effects.

Moved by
Deputy Reeve Heath
That the motion be put to a vote.

Seconded by
Chief Knott

- Carried - (M-10-109)

Mr. Embrey called for a vote on the main motion.

The main motion Carried (M-10-110).

7. Correspondence

Moved by
Councillor Clarke
That the following documents be received for information.

Seconded by
Deputy Reeve Pearson

1. Letter dated October 13, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Jim Embrey, regarding funding for the Safe Water program.
2. Letter dated October 19, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Jim Embrey, regarding funding for a Public Health Inspector practicum field placement.
3. Letter dated November 2, 2010 from the Honourable Margaret Best, Minister of Health Promotion and Sport to Chairman Jim Embrey, regarding funding for the Healthy Communities Partnership project.
4. Resolutions:
 - 4.1. From the Porcupine Health Unit regarding the Healthy Decisions for Healthy Eating Act
 - 4.2. From the Regional Municipality of Durham regarding:

9.3 2010/2011 General Insurance Renewal

Presenter: Mrs. Lorraine Skipwith, Director, Corporate Services

Moved by

Councillor Peeters

Seconded by

Deputy Reeve Heath

That the Board of Health approve the 2010/11 General Insurance Program Renewal in the total amount of \$47,156.00 (exclusive of HST).

- Carried – (M-10-115)

Deputy Reeve Heath reported that Otonabee South Monaghan Township had recently tendered its General Insurance Program. The tender resulted in a cost savings for the Township. Mrs. Skipwith will contact Canada Brokerlink to discuss tendering of the Health Unit's general insurance program.

9.4 Staff Report: 2011 Public Health Budgets

Mrs. Lorraine Skipwith, Director, Corporate Services

Mr. Bob Dubay, Accounting Supervisor

After discussion it was:

Moved by

Chief Knott

Seconded by

Councillor Peeters

That the Board of Health approve:

- the 2011 cost shared budgets for public health programs and services in the total amount of \$6,883,221.; and
- the 2011 cost shared budget for the vector-borne disease program in the total amount of \$76,101.; and
- the 2011 program budgets funded 100% by the Ministry of Health and Long-Term Care as follows:
 - Infectious Disease Control \$215,760.
 - Infection Prevention and Control Nurses \$82,400.
 - Small Drinking Water Systems \$104,300.

- Carried – (M-10-116)

9.5 Staff Report: 2009/2010 Preschool Speech and Language Program Audited Financial Statements

Mr. Bob Dubay, Accounting Supervisor

Moved by

Councillor Clarke

Seconded by

Deputy Reeve Heath

That the Board of Health approve the 2009/2010 Preschool Speech and Language Program Audited Financial Statements.

- Carried – (M-10-117)

- 9.6 Staff Report: 2009/2010 Peterborough Interprofessional Collaboration For Stroke Prevention Program Audited Financial Statements
Mr. Bob Dubay, Accounting Supervisor

Moved by
Councillor Peeters

Seconded by
Deputy Reeve Heath

That the Board of Health approve the 2009/2010 Peterborough Interprofessional Collaboration For Stroke Prevention Program Audited Financial Statements.

- Carried – (M-10-118)

- 9.7 Policy and Procedure Revisions
Mr. Paul Jobe, Chair, Policies and Procedures Committee

Mr. Jobe requested Board approval of two revised policies and one revised procedure.

Moved by
Mr. Jobe

Seconded by
Councillor Clarke

That the Board of Health approve Policy 2-340 and Procedure 2-341 – Medical Officer of Health Performance Appraisal.

- Carried – (M-10-119)

Moved by
Councillor Doris

Seconded by
Mr. Watton

That Policy 2-348 – Governance Committee Terms of Reference be referred back to the Policies and Procedures Committee for further review of objective #1 dealing with the composition of the Board of Health.

- Carried – (M-10-120)

- 9.8 Tender – Dental Equipment and Supplies - Healthy Smiles Ontario

Moved by
Mr. Jobe

Seconded by
Deputy Reeve Heath

That the Board of Health approve the procurement of dental equipment and supplies from K-Dental.

- Carried – (M-10-121)

- 9.9 Building On Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011-2016 (Report from the Tobacco Strategy Advisory Group to the Minister of Health Promotion and Sport)

Mr. Watton stated that the motion passed by the Board earlier in the meeting was incomplete as there was no plan included for next steps by the Board of Health. He said that the recommendations contained in the report answer many of the questions that Board members have asked.

Moved by
Mr. Watton

Seconded by
Mr. Clarke

That the Board of Health supports the report from the Tobacco Strategy Advisory Group to the Minister of Health Promotion and Sport titled *Building On Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy*; and
That the Board of Health urges the provincial government to take action on the recommendations contained in the report.

Several members of the Board stated that they had not yet read the report referred to by Mr. Watton.

Moved by
Deputy Reeve Sharpe

Seconded by
Mr. Jobe

That the report from the Tobacco Strategy Advisory Group to the Minister of Health Promotion and Sport titled *Building On Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy* be tabled to the next meeting of the Board of Health; and
that all members of the Board of Health be provided with a copy of the report before the meeting.

- Carried – (M-10-122)

9.10 Energy Drinks

Councillor Peeters expressed concern about the availability of energy drinks.

Councillor Clarke declared a conflict of interest on this item as his employer manufactures similar products.

Moved by
Councillor Peeters

Seconded by
Councillor Doris

That staff be requested to prepare a report on this issue; and that a copy of the report be forwarded to Councillor Peeters.

- Carried – (M-10-123)

9.11 Rules of Order

Mr. Jobe stated that it was important for meetings of the Board of Health to follow procedural rules.

It was agreed that this will be on the agenda for the upcoming Board of Health Orientation session early in January.

9.12 Councillor Peeters thanked staff and Board members for their consideration during her term on the Board of Health. Councillor Peeters stated that as she was unsuccessful in the recent municipal elections, therefore, she would not be returning to the Board.

10. By-Laws

No report.

11. In Camera

Moved by
Mr. Jobe

Seconded by
Councillor Clarke

That the Board of Health go In Camera to discuss confidential matters.

- Carried – (M-10- 124)

Moved by
Mr. Jobe

Seconded by
Councillor Clarke

That the Board of Health rise from In Camera.

- Carried – (M-10-125)

Moved by
Mr. Heath

Seconded by
Councillor Clarke

That in recognition of staff's efforts over the past year, the Health Unit's offices be closed at twelve o'clock noon on Friday, December 24, 2010, and at twelve o'clock noon on Friday, December 31, 2010.

- Carried – (M-10-126)

Moved by
Councillor Clarke

Seconded by
Deputy Reeve Pearson

That the overtime allowance for the three incumbents of the Administrative Assistant job classification be changed from up to 35 hours per year to up to 70 hours per year the same as provided to all other non union employees.

- Carried (M-10-127)

12. Date, Time and Place of Next Meeting

The next regular meeting of Board of Health will take place on Wednesday, January, 12, 2011 or at the call of the Chair.

13. Meeting Evaluation

Board members were asked to turn in their completed evaluation forms for the meeting.

14. Adjournment

Moved by
Councillor Cowie
That the meeting be adjourned.

Seconded by
Chief Knott

- Carried - (M-10-128)

The meeting adjourned at 8:30 p.m.

Chairperson

Medical Officer of Health