

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, January 19, 2011
(10 Hospital Drive, Peterborough, Ontario)**

Present:

Board Members: Deputy Reeve Andy Sharpe, Chair
Councillor Henry Clarke
Mr. Jim Embrey
Reeve John Fallis
Mr. Paul Jobe
Councillor Lesley Parnell
Reeve Mary Smith
Mr. David Watton

Regrets: Councillor Andrew Beamer
Councillor Greg Cowie
Chief Keith Knott

Staff: Mrs. Brittany Cadence, Supervisor, Communications Services
Mr. Chris Eaton, Public Health Inspector
Mrs. Barbara Matwey, Administrative Assistant
Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Acting Director, Public Health Programs
Mrs. Alida Tanna, Administrative Assistant

1. Call to Order

In accordance with Board of Health By-Law Number 3, The Calling of and Proceedings at Meetings, Dr. Pellizzari called the meeting to order at 4:50 p.m. Dr. Pellizzari welcomed everyone to the first meeting of the Board of Health for 2011 and introduced the new Board of Health members: Reeve Mary Smith, Reeve John Fallis and Councillor Lesley Parnell. Dr. Pellizzari also acknowledged Councillor Andrew Beamer who sent regrets for the meeting.

2. Declaration of Pecuniary Interest

Councillor Henry Clarke and Mr. Paul Jobe declared conflicts of interest with regards to agenda item 10.2 – Staff Report: Energy Drinks.

3. Elections

3.1 Chairperson

Prior to calling for nominations for the position of Chairperson of the Board of Health for 2010, Dr. Pellizzari recognized outgoing Chairperson, Mr. James Embrey for his leadership and assistance during 2010.

Dr. Pellizzari called for further nominations from the floor for the position of Chairperson of the Board of Health for 2011.

Moved by
Mr. Embrey

Seconded by
Mr. Watton

That Deputy Reeve Sharpe be nominated Chairperson of the Board of Health for 2011.

Deputy Reeve Sharpe agreed to let his name stand for the position of Chairperson.

Dr. Pellizzari asked again if there were any further nominations for the position of Chairperson.

There being no further nominations for the position of Chairperson, Dr. Pellizzari declared nominations closed.

Deputy Reeve Sharpe was acclaimed to the position of Chairperson of the Board of Health for the year 2011.

Deputy Reeve Sharpe thanked Dr. Pellizzari for chairing the first part of the meeting.

Deputy Reeve Sharpe stated that he considered it an honour to be acclaimed Chair of the Board of Health. He stated that he was looking forward to the Board making significant headway on a number of public health priorities in the coming year. These priorities include working on a Comprehensive Tobacco Control Strategy, redeveloping the Health Unit site at 10 Hospital Drive, moving forward on the Board's Strategic Plan, and preparing for the new Public Health Organizational Standards.

3.2 Vice Chairperson

Deputy Reeve Sharpe called for nominations for the position of Vice-Chairperson of the Board of Health for 2011.

Moved by
Mr. Watton

Seconded by
Mr. Jobe

That Chief Knott be nominated Vice-Chairperson of the Board of Health for 2011.

Mr. Embrey verified that Chief Knott was agreeable to letting his name stand for the position of Vice-Chairperson.

Deputy Reeve Sharpe asked again if there were any further nominations for the position of Vice Chairperson.

There being no further nominations for the position of Vice-Chairperson, Deputy Reeve Sharpe declared nominations closed.

Chief Knott was acclaimed to the position of Vice Chairperson of the Board of Health for the year 2011.

4. Appointments to Board of Health Committees

Moved by
Mr. Embrey

Seconded by
Councillor Clarke

That the Board of Health approve the following appointments to Committees.

Governance:

Mr. Jim Embrey, Reeve Mary Smith, Mr. David Watton

Property:

Councillor Henry Clarke, Councillor Andrew Beamer

By-Laws, Policies & Procedures:

Chief Knott, Reeve John Fallis, and Mr. Paul Jobe.

The Chairperson of the Board of Health is an ex-officio member of all committees.

- Carried – (M-11-01)

5. Establishment of Date and Time of Regular Meetings

Moved by
Mr. Jobe

Seconded by
Reeve Fallis

That the regular meetings for the Board of Health be held on the second Wednesday of each month (excluding July and August) starting at 4:45 p.m. in the Board Room, 10 Hospital Drive, Peterborough, or at the call of the Chairperson.

- Carried – (M-11-02)

6. Establishment of Honourarium for 2011

Dr. Pellizzari reported that the Board's policy regarding honouraria had not been reviewed for a number of years.

Moved by
Councillor Clarke

Seconded by
Mr. Watton

That the Board of Health request the Board's By-Laws, Policies, and Procedures Committee to review the Board's policy regarding honouraria and prepare a

recommendation for consideration by the Board of Health on March 9, 2011.

- Carried - (M-11-03)

7. Confirmation of the Agenda

Dr. Pellizzari reported that information is not yet available from the Ministry of Health and Long-Term Care (MOHLTC) regarding Organizational Standards for public health. She requested that this item be deferred to a future Board meeting.

Moved by
Reeve Smith

Seconded by
Councillor Parnell

That the Board of Health defer item 13.1 Performance Management Working Group, MOHLTC: Organizational Standards, and that the agenda, as amended, be approved.

- Carried - (M-11-04)

8. Confirmation of the Minutes of the Previous Meeting

Moved by
Councillor Clarke

Seconded by
Reeve Smith

That the minutes of the Board of Health meeting held on November 10, 2010 be approved.

- Carried - (M-11-05)

9. Delegations and Presentations

Tobacco Control

Presenter: Mr. Bruce Danford, Publisher, Peterborough This Week

Mr. Danford was in attendance to present to the Board of Health his concerns regarding the availability of contraband tobacco in Peterborough.

10. Business Arising From the Minutes

10.1 Tobacco Strategy Advisory Group Report: Building on Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011-2016.

Presenter: Dr. Rosana Pellizzari, Medical Officer of Health

Moved by
Councillor Clarke

Seconded by
Mr. Watton

That the Board of Health request the Medical Officer of Health prepare a letter on behalf of the Board of Health addressed to the Honourable Dalton McGuinty, Premier of Ontario, endorsing the recommendations contained in the Tobacco Strategy Advisory Group Report: Building on Our gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011-2016; and that copies of the letter be sent to:

The Honourable Leona Aglukkaq, Federal Minister of Health
The Honourable Deb Matthews, Ontario Minister of Health and Long-Term Care
The Honourable Margaret Best, Ontario Minister of Health Promotion and Sport
Mr. Jeff Leal, MPP Peterborough
Mr. Rick Johnson, MPP Haliburton-Kawartha Lakes-Brock
Dr. Arlene King, Ontario Chief Medical Officer of Health
The Association of Local Official Health Agencies
Ontario Boards of Health

- Carried – (M-11-06)

10.2 Staff Report: Energy Drinks

Mrs. Carolyn Doris, Public Health Nutritionist
Ms. Suzanne Galloway, Health Promoter

Moved by
Mr. Embrey

Seconded by
Councillor Parnell

That the Board of health for the Peterborough County-City Health Unit:

1. send a letter to The Honourable Leona Aglukkaq, Federal Minister of Health, The Honourable Margaret Best, Ontario Minister of Health Promotion and Sport, and The Honourable Deb Matthews, Ontario Minister of Health requesting that:
 - advertising and sale of energy drinks to children and youth be restricted; and
 - pre-mixed alcohol and energy drinks not be sold in liquor outlets; and
2. direct staff to create a link to Health Canada's "Safe Use of Energy Drinks" on the Peterborough County-City health Unit website. (<http://www.hc-sc.gc.ca/hl-vs/iyh-vsv/food-aliment/boissons-energ-drinks-eng.php>)

- Carried – (M-11-07)

10.3 Staff Report: Draft Mandatory Food Handler Training Bylaw

Presenter: Mr. Chris Eaton, Public Health Inspector

Moved by
Councillor Clarke

Seconded by
Councillor Parnell

That the Board of Health endorse the draft Mandatory Food Handler Training Bylaw. City and County Councils and their legal departments may alter the bylaw to suit their individual needs or legal formats; however, the key components of the bylaw are as follows:

1. Every operator of a moderate or high risk food premises shall ensure that there is at least one certified food handler working at the premises who is supervising the preparation, processing, packaging, service or storage of food.
2. Every food handler when working as the certified food handler shall produce for inspection his or her food handler certificate and a photo

identification card upon request by the Medical Officer of health or an Officer.

3. The Medical Officer of Health may accredit any food handler training and certification program if he or she is satisfied that the program is equivalent to the Peterborough County-City Health Unit's Food Handler Certification Program.

- Carried- (M-11-08)

11. Correspondence

Moved by
Mr. Embrey

Seconded by
Reeve Fallis

That the following documents be received for information.

1. Letters dated October 28 and November 8, 2010 (*forwarded by email to Dr. Pellizzari on November 15, 2010*) to the Honourable Dalton McGuinty, Premier of Ontario, from Dr. Paul Roumeliotis, Chair, Council of Medical Officers of Health (COMOH), regarding support for the Tobacco Strategy Advisory Group (TSAG) Report "Building on Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011-2016."
2. Letter dated November 18, 2010 (*forwarded by email on November 18, 2010*) from Mr. Dennis Roughley, Chair, Simcoe Muskoka District Health Unit Board of Health, to the Honourable Kathleen Wynne, Minister of Transportation, copied to all Boards of Health, regarding support for Bill 100, an Act to amend the Public Transportation and Highway Improvement Act.
3. Letter dated November 19, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care, to Chairman Embrey regarding one-time funding for the Food Safety Program.
4. Letter dated November 19, 2010 (*forwarded by email on November 24, 2010*) from Dr. Hazel Lynn, Medical Officer of Health and Mr. Bob Pringle, Chair, Grey Bruce Public Health Unit Board Of Health, to Mr. Norm Miller, M.P.P., copied to all Boards of Health, regarding support for Bill 100, an Act to amend the Public Transportation and Highway Improvement Act.
5. Letter dated November 20, 2010 (*forwarded by email on November 30, 2010*) from Mr. Dennis Roughley, Chair, Simcoe Muskoka District Health Unit Board of Health, to the Honourable Dalton McGuinty, Premier of Ontario, regarding the 2010 Ontario Curriculum Grades 1-8 Health and Physical Education: Human Development and Sexual Health content.
6. Letter dated November 22, 2010 from Ms. Candy Davidovits, Secretary, Toronto Board of Health, to the Honourable Dalton McGuinty, copied to all Boards of Health, regarding the cost of the Nutritious Food Basket.
7. Letter dated November 23, 2010 (*forwarded by email on November 29, 2010*) from Dr. Paul Roumeliotis, Chair, COMOH, to Mr. Steve Buchanan, Owner, Tan Factory, regarding the Ontario Indoor Tanning Industry regulation proposal.
8. Letter dated November 24, 2010 (*forwarded by email on November 24, 2010*) from Ms. Linda Stewart, Executive Director, Association of Local Public Health

Agencies to Dr. Helena Jaczek, M.P.P., Oak Ridges-Markham, in support of the establishment of a Select Committee to study the use of non-automobile modes of transportation on highways and private properties in Ontario.

9. Letter dated November 29, 2010 (*forwarded by email on November 29, 2010*) from Mr. Dennis Roughley, Chair, Simcoe Muskoka District Health Unit Board of Health, to the Honourable Dalton McGuinty, Premier of Ontario, regarding support for the TSAG Report "Building on Our Gains, Taking Action Now: Ontario's Tobacco Control Strategy for 2011-2016."
10. Letter dated December 23, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care, to Chairman Embrey regarding funding for the Needle Exchange Program.
11. Letters dated January 11, 2011, from Chairman Embrey to the following regarding tobacco control:
 - The Honourable Margaret R. Best, Minister of Health Promotion and Sport
 - The Honourable Leona Aglukkaq, Minister of Health
 - The Honourable Dalton McGuinty, Premier of Ontario
 - The Right Honourable Stephen Harper, Prime Minister of Canada
12. Resolutions
 - 12.1. From the Northwestern Health Unit regarding:
 - Flavoured Tobacco Products
 - 12.2. From the Sudbury & District Health Unit regarding:
 - Childhood Immunization
 - 12.3. From the Timiskaming Health Unit regarding:
 - Bill 100 Paved Highway Shoulders

- Carried (M-11-09)

12. Program Reports

None

13. New Business

- 13.1 Performance Management Working Group, Ministry of Health and Long-Term Care: Organizational Standards

Deferred

- 13.2 OAHPP/ICES Report: Ontario Burden of Infectious Disease Study
Presenter: Dr. Rosana Pellizzari, Medical Officer of Health

Moved by
Councillor Parnell

Seconded by
Reeve Smith

That the report, Ontario Burden of Infectious Disease Study, produced by the Ontario Agency for Health Protection and Promotion (OAHPP) and the Institute for Clinical Evaluative Sciences (ICES), be received for information.

- Carried – (M-11-10)

13.3 Board/Management Retreat

Dr. Rosana Pellizzari, Medical Officer of Health

A date in March will be determined for the Board/Management Retreat. The retreat will start no earlier than 4:00 p.m.

13.4 Staff Report: Construction Tender, Healthy Smiles Ontario Fixed Dental Clinic

Mrs. Lorraine Skipwith, Director, Corporate Services

Moved by

Councillor Clarke

Seconded by

Reeve Smith

That the Board of Health approve the selection of Kemp Construction to renovate the space and build a new dental clinic at Peterborough Square Mall.

- Carried – (M-11-11)

13.5 Dissemination of Printed Materials

Mr. Jobe asked if Health Unit printed materials could be made available at public places in the community similar to the display at the Peterborough Regional Health Centre.

Dr. Pellizzari stated that she would discuss Mr. Jobe's suggestion with the Health Unit communications staff.

14. In-Camera

Moved by

Reeve Smith

Seconded by

Councillor Clarke

That the Board of Health go In Camera to discuss confidential personnel matters.

- Carried – (M-11-12)

Moved by

Mr. Jobe

Seconded by

Reeve Fallis

That the Board of Health rise from In Camera.

- Carried – (M-11-13)

Moved by

Mr. Mr. Jobe

Seconded by

Mr. Embrey

That the Board of Health ratify the Memorandum of Settlement with the Canadian Union of Public Employees.

- Carried – (M-11-14)

15. Date, Time, and Place of the Next Regular Meetings

February 9, 2011

16. Adjournment

Moved by
Councillor Parnell
That the meeting be adjourned.

Seconded by
Reeve Smith
- Carried – (M-11-15)

The meeting adjourned at 7:45 p.m.

Chairperson

Medical Officer of Health