

**Board of Health for the  
Peterborough County-City Health Unit  
Minutes  
Wednesday, December 14, 2011  
Board Room, 10 Hospital Drive**

**Present:**

**Board Members:** Deputy Reeve Andy Sharpe, Chair  
Councillor Andrew Beamer  
Mr. Jim Embrey  
Mayor John Fallis  
Mr. Paul Jobe  
Chief Keith Knott  
Councillor Lesley Parnell  
Reeve Mary Smith  
Mr. David Watton

**Regrets:** Councillor Henry Clarke  
Councillor Jill Smith

**Staff:** Mrs. Brittany Cadence, Supervisor, Communications Services  
Mr. Andrew Kurc, Epidemiologist  
Mrs. Barbara Matwey, Administrative Assistant  
Dr. Rosana Pellizzari, Medical Officer of Health  
Mrs. Alida Tanna, Administrative Assistant  
Mr. Brent Woodford, Director, Corporate Services

**1. Call to Order**

Deputy Reeve Sharpe called the meeting to order at 4:50 p.m. and welcomed staff. Dr. Pellizzari introduced Mr. Brent Woodford, Director, Corporate Services and provided members with some brief background information on Mr. Woodford.

**2. Confirmation of the Agenda**

Moved by  
Reeve Smith

Seconded by  
Mayor Fallis

That the agenda be approved with the addition of correspondence from CUPE, ONA & OPSEU, and that agenda item 11, In-Camera be moved to immediately follow the approval of the agenda.

- Carried - (M-11-135)

**3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**In Camera**

Moved by  
Mr. Jobe

Seconded by  
Mayor Fallis

That the Board of Health go In Camera to discuss confidential property and personnel matters.

- Carried - (M-11-136)

Moved by  
Councillor Parnell

Seconded by  
Mr. Watton

That the Board of Health rise from In Camera.

- Carried – (M-11-137)

Moved by  
Mr. Embrey

Seconded by  
Mr. Watton

That the Board of Health for the Peterborough County-City Health Unit approve the Memorandum of Settlement for Ontario Nurses Association (ONA);

- Carried - (M-11-138)

Moved by  
Chief Knott

Seconded by  
Councillor Parnell

That the Board of Health for the Peterborough County-City Health Unit approve the Health Unit's closure at twelve o'clock noon on Friday, December 23, 2011 and at twelve o'clock noon on Friday, December 30, 2011.

- Carried - (M-11-139)

Following the in camera session, Deputy Reeve Sharpe proposed that agenda item 9.2., Staff Report: 2012 Public Health Budgets be presented immediately before item 4, Delegations and Presentations.

Moved by  
Councillor Parnell

Seconded by  
Reeve Smith

That the agenda be further revised to allow for agenda item, 9.2., Staff Report: 2012 Public Health Budgets, to be presented immediately before item 4, Delegations and Presentations.

- Carried – (M-11-140)

Staff Report: 2012 Public Health Budgets

Presenter: Brent Woodford, Director, Corporate Services

Mr. Woodford and Dr. Pellizzari gave an overview of the budget and spoke about the impact of planned staff reductions for 2012.

Moved by  
Mr. Watton

Seconded by  
Reeve Smith

That the Board of Health for the Peterborough County-City Health Unit approve:

- the 2012 cost shared budget for public health programs and services in the total amount of \$7,089,717;
- the 2012 cost shared budget for the vector-borne disease program in the total amount of \$76,101; and,
- the 2012 program budgets funded 100% by the Ministry of Health and Long-Term Care as follows:

Infectious Disease Control	\$222,233
Infection Prevention and Control Nurses	\$84,872
Nurses Commitment	\$170,040

- Carried - (M-11-139)

Moved by  
Councillor Parnell

Seconded by  
Reeve Smith

A recommendation that the Medical Officer of Health contact the CAO of the City and County to arrange a meeting with Minister Deb Matthews and members of the Board regarding public health funding.

- Carried - (M-11-140)

**4. Delegations and Presentations**

4.1 A Day in The Life - Epidemiologist

Presenter: Andrew Kurc

Mr. Kurc outlined the functions of an epidemiologist. He provided an overview of the different agencies that he collects such data of mortality rates, disease and injury rates, emergency room visits, school absenteeism rates, etc. and explained how he assists most programs throughout the health unit.

**5. Confirmation of the Minutes of the Previous Meeting**

Mr. Jobe noted a correction to item 9.5, Sub-Committee – Medical Officer of Health Performance Review.

Moved by  
Councillor Parnell

Seconded by  
Reeve Smith

That the minutes of the Board of Health meeting held on November 9, 2011 be approved as amended.

- Carried - (M-11-141)

## 6. **Business Arising From the Minutes**

Nil.

## 7. **Correspondence**

Moved by  
Councillor Parnell

Seconded by  
Councillor Beamer

That the following documents be received for information.

- Carried - (M-11-142)

1. Email correspondence received from delegations at the November 9, 2011 Board of Health meeting regarding wi-fi:
  - Sheena Symington, email dated November 15, 2011
  - Peter Stumpf, emails dated November 10 and December 2, 2011
2. Email dated December 2, 2011 from the Kawartha Safe Technology Initiative, to Chairman Sharpe and Board Members, regarding wi-fi.
3. Letter dated November 30, 2011 from the Honourable Leona Aglukkaq, Minister of Health, to Chairman Sharpe, in response to his letter dated October 3, 2011, regarding the reduction of artificial trans fat.
4. Letter dated November 24, 2011 from Dr. Rosana Pellizzari, to Lynn Fawn, Deputy Clerk/Office Supervisor, County of Peterborough, in response to her letter dated October 12, 2011, regarding the sale of beer and wine in convenience stores.
5. E-newsletter dated November 16, 2011 from Public Health Ontario.
6. Emails dated November 10, 2011, from Alida Tanna, Administrative Assistant, to Nancy Wright-Laking, City Clerk and Sally Saunders, County Clerk, forwarding a letter sent by Chairman Sharpe on November 2, 2011 to the Honourable Bob Chiarelli, Minister of Transportation, regarding cycling infrastructure.
7. Letter dated November 7, 2011 from Julie Spar Grand, Senior Vice President, Deputy General Counsel, National Hockey League, to Chairman Sharpe, in response to his letter dated May 30, 2011, regarding violence in hockey.
8. Letters/Resolutions from other Ontario Health Units:
  - Grey Bruce Health Unit
    - Reducing Artificial Trans Fat
  - Middlesex London Health Unit
    - Nutritious Food Basket

North Bay Parry Sound District Health Unit

- Contraband Tobacco

Thunder Bay District Health Unit

- Integration of Provincial Responsibilities for the Ontario Public Health Services

Toronto Public Health

- Submission to the Social Assistance Review Commission

Windsor-Essex County Health Unit

- Reducing Artificial Trans Fat

Moved by  
Mr. Embrey

Seconded by  
Mayor Fallis

To acknowledge receipt of delegation emails and update them on the Board of Health's progress.

- Carried - (M-11-143)

**8. Program Reports**

Nil.

**9. New Business**

9.1 2011/12 General Insurance Renewal

Presenter: Mr. David Warren, Canada Brokerlink

Moved by  
Councillor Smith

Seconded by  
Councillor Parnell

That the Board of Health for the Peterborough County-City Health Unit approve the 2011/12 General Insurance Program Renewal in the total amount of \$49,119 (exclusive of HST).

- Carried - (M-11-144)

Moved by  
Mr. Embrey

Seconded by  
Mr. Watton

That the Director, Corporate Services, Mr. Brent Woodford undertake a comparison of insurance for adequacy of coverage and report back to the Board at the next meeting.

- Carried - (M-11-145)

9.2 Staff Report: 2012 Public Health Budgets

This item was moved up in the agenda, please refer to item 3 for details.

- 9.3 Staff Report: Implementation of the Chief Nursing Officer Initiative  
Bob Dubay, Accounting Supervisor

Moved by  
Chief Knott

Seconded by  
Mr. Jobe

That the Board of Health for the Peterborough County-City Health Unit approve the addition of the Chief Nursing Officer position and the provincial funding, for 2011, in the amount of \$29,175 and, for 2012, in the amount of \$116,699.

- Carried - (M-11-146)

- 9.4 2010 Annual Report of the Chief Medical Officer of Health:  
Health, Not Health Care – Changing the Conversation  
Presenter: Dr. Rosana Pellizzari, Medical Officer of Health

Deferred.

## 10. Committee Reports

- 10.1 Governance Committee

Moved by  
Mr. Embrey

Seconded by  
Councillor Beamer

That the Board of Health for the Peterborough County-City Health Unit receive for information, meeting minutes of the Governance Committee for June 9, 2011, approved by the Committee on October 14, 2011.

- Carried - (M-11-147)

## 11. In Camera to Discuss Confidential Personnel and Property Matters

This item was moved up in the agenda, please refer to item 3 for details.

## 12. Date, Time, and Place of the Next Meeting

The next meeting of the Board of Health will take place on January 11, 2012 or at the call of the Chair.

**13. Adjournment**

Moved by  
Mr. Jobe

Seconded by  
Mr. Embrey

That the meeting be adjourned.

- Carried – (M-11-148)

The meeting adjourned at 8:20 p.m.

---

Chairperson

---

Medical Officer of Health