

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, September 14, 2011
Board Room, 10 Hospital Drive**

Present:

Board Members: Deputy Reeve Andy Sharpe, Chair
Councillor Andrew Beamer
Councillor Henry Clarke
Chief Keith Knott
Councillor Lesley Parnell
Reeve Mary Smith

Regrets: Mr. Jim Embrey
Mayor John Fallis
Mr. Paul Jobe
Councillor Jill Smith
Mr. David Watton

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Brittany Cadence, Supervisor, Communications Services
Mrs. Barbara Matwey, Administrative Assistant
Mrs. Alida Tanna, Administrative Assistant
Ms. Jeannie Antoniak, Public Health Inspector
Mrs. Anne Gallant, Health Promoter
Dr. Dick Ito, Dental Consultant
Mrs. Ann Keys, Program Manager
Mr. Tom Cathcart, Program Manger

1. Call to Order

Deputy Reeve Sharpe welcomed everyone back after the summer break and called the meeting to order at 4:50 p.m.

2. Confirmation of the Agenda

Moved by
Councillor Clarke
That the agenda be approved as circulated.

Seconded by
Councillor Parnell

- Carried - (M-11-98)

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

4. Delegations and Presentations

Dr. Pellizzari welcomed Hallie Atter, Manager, Community Health recently hired to replace the retiring Maureen McKeen. Ms. Atter came to us from Haliburton, Kawartha Pine Ridge District Health Unit. Ms. Atter said it was a pleasure to be working here and serving the community where she lives in.

4.1 A Day in The Life

Presenter: Ms. Jeannie Antoniak, Public Health Inspector

Ms. Antoniak explained her role as a public health inspector. She discussed follow-up and procedures of such programs as safe water and rabies and had Board of Health members role play inspection scenarios that were very memorable for her.

4.2 Healthy School Grants

Presenter: Mrs. Anne Gallant, Health Promoter

Mrs. Gallant presented an overview of the school grants and how schools put their grants to use.

5. Confirmation of the Minutes of the Previous Meeting

Moved by

Councillor Parnell

That the minutes of the Board of Health meeting held on June 8 and July 13, 2011 be approved as circulated

Seconded by

Reeve Smith

- Carried - (M-11-99)

6. Business Arising From the Minutes

Nil.

7. Correspondence

Moved by

Councillor Clarke

That the following documents be received for information.

Seconded by

Councillor Beamer

- Carried - (M-11-100)

1. Letter dated June 10, 2011 from the Honourable Dalton McGuinty, Premier of Ontario, to Chairman Sharpe in response to his letter dated May 30, 2011 regarding Bill 90, Healthy Decisions for Healthy Eating Act, 2010.
2. Letter dated June 20, 2011 from Rick Johnson, MPP, Haliburton-Kawartha Lakes-Brock, to Chairman Sharpe in response to his letter dated May 30, 2011 regarding Bill 90, Healthy Decisions for Healthy Eating Act, 2010.
3. Letter dated June 22, 2011 from the Honourable Leona Aglukkaq, Minister of Health, to Chairman Sharpe in response to a letter dated January 11, 2011, regarding smoking cessation funding.
4. Letter dated June 28, 2011 from Barry Devolin, MP, Haliburton-Kawartha Lakes-Brock, to Chairman Sharpe in response to his letter dated May 30, 2011 regarding Bill 90, Healthy Decisions for Healthy Eating Act, 2010.
5. Letter dated June 29, 2011 from M. MacPhail, Correspondence Services, Ministry of Health and Long-Term Care to Chairman Sharpe in response to his letter dated May 30, 2011 regarding Bill 90, Healthy Decisions for Healthy Eating Act, 2010.
6. Letter dated July 6, 2011 from the Honourable Leona Aglukkaq, Minister of Health, to Chairman Sharpe in response to letters dated January 25 and March 11, 2011, regarding energy drinks.
7. Letter dated July 26, 2011 from C. Davidovits, Secretary, copied to Ontario Boards of Health, regarding a Toronto Public Health staff report on reducing artificial trans fat.
8. Letter dated July 26, 2011 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Sharpe, regarding one-time funding for a student Public Health Inspector.
9. Letter dated August 2, 2011 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Sharpe, regarding 2011 annual base funding and one-time funding approval.
10. Email received August 10, 2011 from Gordon Fleming, Manager, Public Health Issues, Association of Local Public Health Agencies (ALPHA) regarding a letter of support related to enhancing cycling safety in Ontario.
11. Letter dated August 15, 2011 from Catherine O'Brien, Director, Corporate Affairs, Nestlé Canada Inc., in response to his original letter dated May 30, 2011, regarding the Good Start Laughing Baby commercial and its violation of the International Code of Marketing of Breast milk Substitutes.
12. Email received August 16, 2011 from Susan Lee, Manager, ALPHA regarding their upcoming fall workshop, Understanding the Role of Public Health Laboratories, which will take place on October 20 & 21, 2011 in Toronto.
13. Letter dated August 23, 2011 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Sharpe, regarding funding for a Chief Nursing Officer.
14. Resolutions:
 - Grey Bruce
 - Smoke-Free Movies
 - Smoke-Free Outdoor Spaces

North Bay Parry Sound District Health Unit

- Energy Drinks

Northwestern

- Paved Shoulders

Simcoe Muskoka

- Energy Drinks

Sudbury & District

- Communicable Disease Control Program Funding
- Cycling Paths
- Liquor License Act
- The Role of Public Health Inspectors in Maintaining Housing in Northern and Rural Communities

Windsor-Essex County

- Smoke-Free Movies

Councillor Parnell requested that a letter be sent to the Liquor Control Board of Ontario regarding the display and sale of energy drinks.

Councillor Clarke declared a conflict of interest related to Councillor Parnell's request.

Moved by

Councillor Parnell

Seconded by

Chief Knott

That the Board of Health for the Peterborough County-City Health Unit send a letter addressed to the Liquor Control Board of Ontario regarding the display and sale of energy drinks.

- Carried - (M-11-101)

Moved by

Reeve Smith

Seconded by

Councillor Beamer

That the Board of Health for the Peterborough County-City Health unit send a letter to the Minister of Health endorsing the Toronto Public Health staff report on reducing artificial trans fat.

- Carried – (M-11-102)

Moved by

Reeve Smith

Seconded by

Councillor Parnell

That the Board of Health for the Peterborough County-City Health Unit send a letter addressed to the **new** Minister of Transportation, following the election endorsing alPHA's letter of support related to enhancing cycling safety in Ontario. A report to be prepared on Peterborough's progress on cycling infrastructure.

- Carried – (M-11-103)

8. Program Reports

8.1 Q2 2011 Program Report and Financial Update

Moved by
Chief Knott

Seconded by
Councillor Beamer

That the Board of Health for the Peterborough County-City Health Unit receive the Q2 2011 Program Report and Financial Update for information.

-Carried – (M-11-104)

9. New Business

9.1 Fluoridation and Municipal Water – Association of Municipalities of Ontario Workshop Update Councillor Parnell

After Councillor Parnell reported on the fluoridation workshop she attended, it was:

Moved by
Councillor Clarke

Seconded by
Councillor Parnell

That staff prepare a fluoridation report to be presented to all local councils.

-Carried – (M-11-105)

9.2 Staff Report: Healthy Smiles Ontario Update

Mrs. Ann Keys updated members of the Board of Health on the development of the Healthy Smiles Ontario program, including the fixed dental clinic and the mobile outreach dental clinic.

9.3 Staff Report: 2011 Nursing Commitment

Moved by
Councillor Clarke

Seconded by
Chief Knott

That the Board of Health for the Peterborough County-City Health Unit approve the 2011 Nursing Commitment funding in the total amount of \$170,040.

- Carried - (M-11-106)

9.4 Staff Report: 2010/11 Preschool Speech and Language Program Audited Financial Statements

Moved by
Councillor Clarke

Seconded by
Councillor Beamer

That the Board of Health for the Peterborough County-City Health Unit approve the 2010/2011 Preschool Speech and Language Program Audited Financial Statements.

- Carried - (M-11-107)

9.5 Staff Report: 2010/11 Infant Toddler and Development Program Audited Financial Statements and Annual Program Expenditure Reconciliation

Moved by
Chief Knott

Seconded by
Reeve Smith

That the Board of Health for the Peterborough County-City Health Unit approve the 2010/2011 Infant & Toddler Development Program Audited Financial Statements and Annual Program Expenditure Reconciliation.

- Carried - (M-11-108)

9.6 Staff Report: 2011/2012 Infant Toddler Development Program Budget

Moved by
Councillor Clarke

Seconded by
Councillor Beamer

That the Board of Health for the Peterborough County-City Health Unit approve the 2011/2012 funding request for the Infant & Toddler Development Program in the total amount of \$242,423.

- Carried - (M-11-109)

9.7 Approval of 2011/12 alPHa Membership Fee

Moved by
Councillor Clarke

Seconded by
Councillor Beamer

That the Board of Health for the Peterborough County-City Health Unit approve the 2011-2012 annual membership fee for the Association of Local Public Health Agencies (alPHa) in the amount of \$6,534.70 and a resolution to encourage alPHa to explore the possibility of shared resources and stronger collaboration with the Ontario Public Health Association (OPHA) as a strategy to increase capacity and reduce duplication.

- Carried - (M-11-110)

9.8 June 2011 alPHA Conference – Resolutions

Dr. Rosana Pellizzari, Medical Officer of Health

Dr. Pellizzari reported that all three resolutions submitted by the Board of Health for Peterborough County-City Health Unit were carried.

9.9 Accountability Agreement Update

Dr. Rosana Pellizzari, Medical Officer of Health

The Accountability Agreement from the Ontario government has been signed by the Health Unit's board chair. Next steps will include identifying baseline rates and then setting targets for the measurable performance indicators.

10. Committee Reports

10.1 By-Laws, Policies and Procedures Committee

Minutes – May 18, 2011

Policy 2-190, Sponsorship

Procedure 2-191, Sponsorship, EthicScan

Policy 2-240, Honourarium and Allowances

Policy 2-284, Correspondence

Moved by

Chief Knott

Seconded by

Councillor Clarke

That the Board of Health for the Peterborough County-City Health Unit approve the documents referred by the By-Laws, Policies and Procedures Committee, now retired, at its May 18, 2011 meeting.

- Carried - (M-11-111)

10.2 Governance Committee

Minutes – April 29, 2011

Policy 2-348, Terms of Reference

Procedure 2-261, Appointments, Provincial Representatives

Moved by

Chief Knott

Seconded by

Reeve Smith

That the Board of Health for the Peterborough County-City Health Unit receive for information the meeting minutes of the Governance Committee for April 29, 2011 and approve the revised policy 2-348, Terms of Reference for the Governance Committee and new procedure 2-261, Appointments, Provincial Representatives.

- Carried - (M-11-112)

11. In Camera

Nil.

12. Date, Time, and Place of the Next Regular Meetings

The next meeting of the Board of Health will take place on October 12, 2011 at Hiawatha First Nation or at the call of the Chair.

13. Adjournment

Moved by
Councillor Parnell
That the meeting be adjourned.

Seconded by
Councillor Beamer

- Carried – (M-11-113)

The meeting adjourned at 6:20 p.m.

Chairperson

Medical Officer of Health