

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, April 14, 2010
(10 Hospital Drive, Peterborough, Ontario)**

Present:

Board Members: Mr. Jim Embrey, Chairperson
Chief Laurie Carr, Vice-Chairperson
Councillor Henry Clarke
Councillor Jack Doris
Deputy Reeve Paul Heath
Mr. Paul Jobe
Chief Keith Knott
Deputy Reeve Madeline Pearson
Councillor Patti Peeters (arrived at 5:00 p.m.)
Mr. David Watton
Deputy Reeve Andy Sharpe

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Brittany Cadence, Communications Officer
Mrs. Alida Tanna, Administrative Assistant
Mrs. Jennifer Chenier, Health Promoter
Mr. Chris Eaton, Public Health Inspector
Mrs. Christine Post, Health Promoter

Media: Mr. Kennedy Gordon, The Examiner
Mr. Joe Snider, Breeze/Star 93.3 FM

1. Call to Order

Mr. Embrey called the meeting to order at 4:45 p.m.

Deputy Reeve Pearson stated that she would be leaving the meeting no later than 6:15 p.m.

3. Approval of Agenda

Mr. Embrey proposed the following addition to the agenda.

New Business

8.6 Vacation Coverage for the Medical Officer of Health.

Moved by
Deputy Reeve Heath
That the agenda, as amended, be approved.

Seconded by
Deputy Reeve Pearson

- Carried (M-10-35)

3. Approval of the Minutes

Moved by
Deputy Reeve Pearson

Seconded by
Councillor Clarke

That the minutes of the Board of Health meeting held on March 10, 2010 be approved.

- Carried - (M-10-36)

4. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Business Arising from the Minutes

The report titled *Community Action Plan – City-County of Peterborough* can now be accessed through the Health Unit’s website www.pcchu.ca. This report has been created as a tool for the residents of Peterborough to advocate for the change they wish to see in their community. It is meant to serve as a resource for everyone, including citizens, decision-makers, municipal staff, and anyone interested in creating a more people-oriented Peterborough (County and City).

6. Correspondence

Moved by
Mr. Watton

Seconded by
Councillor Clarke

That the following documents be received for information.

1. Letter dated February 24, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to former Chairman Henry Clarke thanking the Peterborough County-City Health Unit staff with regards to their response to the Pandemic H1N1 2009 influenza.
2. Letter dated March 10, 2010 from Mr. Dennis Roughley, Chair, Simcoe Muskoka District Health Unit to the Honourable Laurel Broten, Minister of Children and Youth Services, copied to all Ontario Boards of Health, expressing concern regarding insufficient funding of the Healthy Babies, Healthy Children program.
3. Letter dated March 15, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Jim Embrey regarding his reappointment to the Board of Health.

6. Correspondence (Cont'd)

4. Letter dated March 26, 2010 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Jim Embrey regarding the approval of one-time funding related to expenses incurred by the Health Unit in responding to H1N1.

- Carried – (M-10-37)

Following discussion of the correspondence from the Simcoe Muskoka District Health Unit, the Medical Officer of Health was asked to provide the Board with a financial update on Peterborough's Healthy Babies, Healthy Children program.

7. Reports

Medical Officer of Health – Q1 2010 Report

Dr. Pellizzari explained that staff are still getting used to the new way of reporting to the Board of Health. The Q1 2010 report is part of an annual report therefore it may not be possible at this time to draw conclusions on how the Health Unit is doing achieving compliance the Ontario Public Health Standards.

Deputy Reeve Pearson stated that the only requirement in the report marked "x = Non Compliant" was on page 31 – Exposure to ultraviolet radiation. Dr. Pellizzari confirmed that no activities have taken place on that requirement. At the next Board meeting Dr. Pellizzari will clarify how the legend is used in the report to indicate compliance status.

Mr. Jobe drew Board members' attention to Page 28 where it was recorded that the average cost of a CINOT services per client is \$382.27.

Mr. Embrey compliment Dr. Pellizzari and staff on the report and the impressive amount of work that has been done to date.

Councillor Peeters entered the meeting.

Moved by
Councillor Clarke

Seconded by
Deputy Reeve Pearson

That the Medical Officer of Health's Q1 2010 report be received for information.

- Carried – (M-10-38)

8. New Business

8.1 Staff Report – Identifying Priority Populations

Presenters: Mrs. Jennifer Chenier, Health Promoter
Mrs. Christine Post, Health Promoter

Mrs. Chenier and Mrs. Post provided an overview of the process used to identify twelve priority populations for the Peterborough County-City Health Unit.

A key component of the requirements outlined in the Ontario Public Health Standards (OPHS) is to identify and work with local priority populations. Priority populations are identified by surveillance, epidemiological, or other research studies and are those populations that are at risk and for whom public health interventions may be reasonably considered to have a substantial impact at the population level (OPHS 2008, pp. 1-2).

Following discussion it was

Moved by

Deputy Reeve Heath

Seconded by

Councillor Peeters

That the staff report titled Identifying Priority Populations be received for information and that the priority populations summary information be brought forward as part of the Board of Health's annual environmental scan/strategic plan discussions in early 2011.

- Carried – (M-10-39)

8.2 Staff Report – Mandatory Food Handler Training By-law

Presenter: Mr. Chris Eaton, Public Health Inspector

Mr. Eaton was in attendance to explain and advocate for the creation of by-laws in the City of Peterborough and Peterborough County that will require certified food handlers in food premises. This will contribute to the Health Unit's Food Safety program goal to prevent or reduce the burden of food-borne illness.

The Health Unit has always offered the Food Handler Training and Certification Course free of charge. The course is offered regularly inside and outside of the Health Unit and onsite at food premises when twenty or more staff are able to attend. The course has been well received since its introduction and has become an expected service of the Health Unit.

8. New Business (Cont'd)

8.2 Staff Report – Mandatory Food Handler Training By-law (Cont'd)

Presenter: Mr. Chris Eaton, Public Health Inspector

Mr. Eaton explained that a delayed implementation date would give food premises operators ample opportunity to send their employees to certification courses.

Councillor Peeters expressed her support for making food handler training mandatory. She stated that she was opposed to a delayed implementation date for the by-law.

Dr. Pellizzari stated that the Health Unit does not have the authority to set the timing of the effective date of municipal by-laws.

Board members commended staff on the quality and success of the Food Handler Training Program.

Moved by
Mr. Jobe

Seconded by
Councillor Peeters

That the Board of Health endorse consultation with food service industry and Peterborough municipal councils regarding development of a mandatory food handler training by-law. A delayed implementation date would give food premises operators sufficient time to send their employees to certification courses.

- Carried – (M-10-40)

8.3 Staff Report – Dietary Sodium Reduction

Dr. Pellizzari explained that the staff report was requesting the Board's endorsement of work done by the Region of Niagara.

Excessively high sodium intakes are contributing to increased rates of heart disease and stroke. To be most effective, strategies need federal-level action. Creation of the Working Group on Dietary Sodium Reduction was a worthy first step; however, its progress has been slow.

More federal action is urgently needed, including legislation to require lowering of the sodium content throughout the food supply.

8. New Business (Cont'd)

8.3 Staff Report – Dietary Sodium Reduction (Cont'd)

Moved by
Councillor Doris

Seconded by
Mr. Watton

That:

1. the report “Salt – The Hidden Heart Risk” from the Regional Municipality of Niagara be received;
2. a letter be written to the Honourable Leona Aglukkaq, Minister of Health, requesting that the scope and pace of her Ministry’s Working Group on Dietary Sodium Reduction be increased; and
3. Peterborough’s MPs, Canada’s Chief Public Health Officer, Ontario’s Ministers of Health Promotion and Health and Long-Term Care, and Ontario’s Chief Medical Officer of Health be so advised.

- Carried – (M-10-41)

8.4 pHN1 (2009) Report

Presenter: Dr. Rosana Pellizzari

Dr. Pellizzari explained that the pHN1 (2009) report provides the Board of Health with a summary of the Health Unit response in the second wave of the pH1N1 (2009) influenza that impacted all of Ontario and involved all public health units in a MOHLTC-led intervention. The report focuses on those components that occurred in Peterborough, from October to December.

Board members praised Dr. Pellizzari and staff on the Health Unit’s response to pH1N1.

Moved by
Councillor Doris

Seconded by
Mr. Jobe

That the pH1N1 (2009) report be received for information.

- Carried – (M-10-42)

8.5 Board of Health By-Laws, Policies and Procedures

The Board of Health’s Policy Committee met on April 6, 2010. The following documents are recommended by the Board of Health’s Policy Committee for approval by the Board of Health.

- Revised Policy: 2-220 - Meetings, Distribution of Agendas
- New Policy: 2-344 - Governance Committee: Terms of Reference

8. New Business (Cont'd)

8.5 Board of Health By-Laws, Policies and Procedures (Cont'd)

2-220 - Meetings, Distribution of Agendas

Moved by Councillor Peeters
That revised Board of Health Policy 2-220 – Meetings, Distribution of Agendas be approved.

Seconded by
Deputy Reeve Heath

- Carried – (M-10-43)

2-344 – Governance Committee - Terms of Reference

Moved by Councillor Peeters
That new Board of Health Policy 2-344 – Governance Committee Terms of Reference be approved with the following change.
Objective #2: Delete objective 2 in its entirety and renumber the document accordingly.

Seconded by
Councillor Doris

Motion Defeated

Moved by Councillor Doris
That new Board of Health Policy 2-344 – Governance Committee Terms of Reference be approved with the following change.

Seconded by
Councillor Clarke

Objective #2:
From: develop and implement a process for communicating criteria for the City of Peterborough and County of Peterborough to consider when designating persons for appointment to the Board;
To: develop and implement a process for communicating criteria for the City of Peterborough, County of Peterborough, Province of Ontario, and First Nations when designating persons for appointment to the Board;

Following a lengthy discussion of the motion it was:

Moved by Deputy Reeve Heath
That the policy be referred back to the Policy Committee for further consideration.

Seconded by
Councillor Peeters

- Carried - (M-10-44)

8. New Business (Cont'd)

8.6 Vacation Coverage – Dr. Rosana Pellizzari

Mr. Embrey stated that Dr. Pellizzari will be on vacation from April 17, 2010 to May 7, 2010. Dr. Jim Pfaff, the Associate Medical Officer of Health for the Simcoe Muskoka District Health Unit has agreed to provide on call coverage for matters requiring Medical Officer of Health involvement.

9. In Camera

Moved by
Councillor Clarke

Seconded by
Councillor Doris

That the Board of Health go In Camera to discuss confidential matters.

- Carried – (M-10- 45)

Moved by
Mr. Watton

Seconded by
Councillor Peeters

That the Board of Health rise from In Camera

- Carried – (M-10-46)

There was no report or motions arising from the Board's In-Camera session.

10. Date, Time and Place of Next Meeting

The next regular meeting of Board of Health will take place on Wednesday, May 12, 2010 in the Board Room at 10 Hospital Drive, or at the call of the Chairperson.

11. Adjournment

Moved by
Mr. Watton

Seconded by
Mr. Jobe

That the meeting be adjourned.

- Carried - (M-10-47)

The meeting adjourned at 6:45 p.m.

Chairperson

Medical Officer of Health