

**Board of Health for the  
Peterborough County-City Health Unit  
Minutes  
Wednesday, April 13, 2011  
(10 Hospital Drive, Peterborough, Ontario)**

**Present:**

**Board Members:** Deputy Reeve Andy Sharpe, Chair  
Councillor Andrew Beamer  
Councillor Henry Clarke  
Mr. Jim Embrey  
Mayor John Fallis  
Mr. Paul Jobe  
Councillor Lesley Parnell  
Councillor Jill Smith  
Reeve Mary Smith  
Mr. David Watton

**Regrets:** Chief Keith Knott

**Staff:** Mr. Keith Beecroft, Youth Development Worker  
Mrs. Brittany Cadence, Supervisor, Communications Services  
Mr. Tom Cathcart, Program Manager  
Mrs. Donna Churipuy, Program Manager  
Mrs. Jane Hoffmeyer, Health Promoter  
Mrs. Kara Koteles, Public Health Nurse  
Mr. Simon Lee, Public Health Inspector  
Mrs. Barbara Matwey, Administrative Assistant  
Dr. Rosana Pellizzari, Medical Officer of Health  
Mrs. Lorraine Skipwith, Director, Corporate Services  
Mrs. Alida Tanna, Administrative Assistant  
Mrs. Claire Townshend, Health Promoter

**1. Call to Order**

Deputy Reeve Sharpe called the meeting to order at 4:45 p.m.

## **2. Confirmation of the Agenda**

Moved by  
Councillor Clarke

Seconded by  
Mr. Embrey

That the agenda be approved as circulated with the addition of 9.7, Healthy Smiles Ontario Budget.

- Carried – (M-11-37)

## **3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

## **4. Delegations and Presentations**

### **4.1 A Day in The Life**

Presenter: Mr. Simon Lee, Public Health Inspector

Dr. Pellizzari gave a brief introduction and mentioned that Mr. Lee is one of the longest standing employees of the Health Unit with 40 years of service.

Mr. Lee described his role as a Public health Inspector at the Health Unit which includes inspecting food premises, long-term care facilities, day cares, schools, and other community settings. He also follows up any enteric and respirator outbreaks that occur in the community.

### **4.2 Healthy Communities**

Presenter: Mrs. Claire Townshend, Health Promoter

Mrs. Townshend gave an overview of the Healthy Communities initiatives formerly known as Health For Life. It is a multi-faceted project to promote local healthy public policy and activities addressing six risk factors; physical activity, sport and recreation; healthy eating; substance misuse; mental health; injury prevention; and tobacco use/exposure.

### **4.3 iThink Facebook Campaign**

Presenters: Rachelia Giardino, Student Peer Leader  
Carley Gilbert, Student Peer Leader

Health Unit's student peer leaders presented an overview of this media literacy campaign designed to engage and educate youth about the connection between branded advertising and their health.

**5. Confirmation of the Minutes of the Previous Meeting**

Moved by

Councillor Parnell

Seconded by

Mr. Jobe

That the minutes of the Board of Health meeting held on March 9, 2011 be approved.

- Carried - (M-11-38)

**6. Business Arising From the Minutes**

None.

**7. Correspondence**

Moved by

Councillor Parnell

Seconded by

Mr. Jobe

That the following documents be received for information.

- Carried - (M-11-39)

1. Letter dated February 11, 2011 from the Honourable Deb Matthews, Minister of Health and Long-Term Care to Chairman Sharpe regarding one-time funding for vaccine storage and handling.
2. Letter dated March 1, 2011 from A. Opalick, Executive Correspondence Officer, Office of the Prime Minister, to former Chairman Embrey, in response to his original letter dated January 11, 2011, regarding tobacco control.
3. Letter dated March 4, 2011 (forwarded by email from Allison Stuart, Assistant Deputy Minister, Public Health Division, Ministry of Health and Long-Term Care (MOHLTC)), copied to Chairs of Boards of Health, regarding an update on Panorama.
4. Letter dated March 9, 2011 (forwarded by email from Allison Stuart, Assistant Deputy Minister, Public Health Division, MOHLTC, copied to All Board of Health, regarding the Joint Ministries/Board of health Committee on Public Health Accountability Agreements.
5. Letter dated March 22, 2011 from the Honourable Margaret Best, Minister of Health Promotion and Sport, to Chairman Sharpe, regarding funding for the Children In Need of Treatment (CINOT) dental program.
6. Letter dated March 23, 2011 from Chairman Sharpe to the Honourable Deb Matthews, Minister of Health and Long-Term Care, regarding influenza immunization for health care workers.
7. Letter dated March 28, 2011 (forwarded by email from Linda Stewart, Association of Local Public Health Agencies (alPHa) to Ontario Boards of Health, addressed to federal political party leaders requesting their positions on public health issues.
8. Letter dated March 29, 2011 from Natalie Garnett, Clerk, Township of Galway-Cavendish & Harvey, to Chairman Sharpe, in response to his initial letter dated January 25, 2011, regarding the prevention of tobacco use by youth.

9. Email dated April 6, 2011 from Susan Lee, Association of Local Public Health Agencies (ALPHA) to Ontario Boards of Health, regarding nominations for the 2011-12 ALPHA Board of Directors.

10. Resolutions

- 10.1. From the City of Hamilton regarding:  
- Energy drinks
- 10.2 From the Grey Bruce Public Health Unit regarding:  
- Energy drinks  
- Menu Labelling  
- The Price of Eating Well Report 2010
- 10.3 From the Middlesex-London Health Unit regarding:  
- Violence in Hockey
- 10.4 From the Sudbury & District health Unit regarding:  
- Energy drinks

Following discussion it was

Moved by  
Councillor Beamer

Seconded by  
Reeve Smith

That staff secure the Middlesex London Health Unit report on violence in hockey and provide it to Board members.

-Carried - (M-11-40)

Moved by  
Mr. Embrey

Seconded by  
Councillor Parnell

That staff prepare a report on the status of smoke-free parks in Peterborough.

-Carried - (M11-41)

Moved by  
Councillor Parnell

Seconded by  
Councillor Clarke

That staff prepare a report on Bill 90, the Healthy Decisions for Healthy Eating Act, 2010.

-Carried - (M-11-42)

Moved by  
Mr. Watton

Seconded by  
Mayor Fallis

That a report be prepared for the Board of Health on the progress of the Planning, Evaluation and Grants position that was created as a result of the Board's strategic plan.

-Carried - (M-11-43)

8. Program Reports

None.

**9. New Business**

9.1 Staff Report: Health Canada Project - Choose To Be Smoke-Free

Presenter: Mrs. Kara Koteles, Public Health Nurse

Mrs. Koteles reported on the completion of the Health Canada funded cessation project Choose to be...Smoke-Free.

9.2 Staff Report: Smoke-Free Movies

Mrs. Jane Hoffmeyer, Health Promoter

Moved by

Mr. Embrey

Seconded by

Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit send a letter of support to the Ontario Coalition for Smoke-Free Movies supporting all five of their recommendations for policy changes aimed at reducing exposure of youth to smoking (content) in movies.

- Carried – (M-11-44)

9.3 Staff Report: Sewage Disposal Program Fees

Mr. Tom Cathcart, Program Manager

Moved by

Reeve Smith

Seconded by

Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit raise the fees for services in the Sewage Disposal Program as outlined in the table that was provided; and seek the approval of the City of Peterborough and the County of Peterborough to raise the fees to those levels.

-Carried - (M-11-45)

9.4 Staff Report: Group Benefits for Employees Over Age 65

Mrs. Lorraine Skipwith, Director, Corporate Services

After discussion, it was

Moved by

Reeve Smith

Seconded by

Mr. Watton

That the Board of Health for the Peterborough County-City Health Unit authorize staff to amend the contracts with Green Shield and The Co-operators to provide active employees age 65 or over with the same group benefits as provided to employees less than 65 years of age; and request that staff prepare a comprehensive report on the Health Unit's employee group benefit program for the Board of Health's consideration prior to the next round of collective agreement negotiations.

-Carried - (M-11-46)

Moved by  
Reeve Smith

Seconded by  
Mayor Fallis

That the Board of Health for the Peterborough County-City Health Unit break for half an hour for dinner.

-Carried - (M-11-47)

9.5 Staff Report: 2011 Supplemental Budgets  
Mrs. Lorraine Skipwith, Director, Corporate Services

Moved by  
Mr. Jobe

Seconded by  
Mr. Embrey

That the Board of Health for the Peterborough County-City Health Unit approve the supplemental budgets for one-time funding.

- Carried - (M-11-48)

9.6 alPHa Annual General Meeting Resolutions  
Dr. Rosana Pellizzari, Medical Officer of Health

Moved by  
Councillor Parnell

Seconded by  
Mr. Watton

That the Board of Health for the Peterborough County-City Health Unit approve the following 2011 alPHa Resolutions:

1. Advocating for a province-wide public relations campaign promoting the role of public health units; and
2. Urging the Ontario government to act on the Tobacco Control Strategy report submitted by the Tobacco Strategy Advisory Group in October 2010.

-Carried - (M-11-49)

Moved by  
Mr. Embrey

Seconded by  
Reeve Smith

That the Board of health for the Peterborough County-City Health Unit approve in principal, a resolution on First Nations communities and public health, contingent on the approval and agreement of Curve Lake and Hiawatha First Nations.

-Carried - (M-11-50)

9.7 Staff Report: 2011 Budget - Healthy Smiles Ontario Program  
Lorraine Skipwith, Director, Corporate Services

Moved by  
Councillor Parnell

Seconded by  
Mr. Jobe

That the Board of health for the Peterborough County-City Health Unit approve the Healthy Smiles Ontario budget for 2011.

-Carried - (M-11-51)

**10. Committee Reports**

10.1 By-Laws, Policies and Procedures Committee  
Chief Keith Knott, Chair

Moved by  
Mayor Fallis

Seconded by  
Mr. Embrey

That the Board of health for the Peterborough County-City Health Unit approve recommendations of the Committee including revisions to the sponsorship policy, making no revisions to the Board's honorarium and allowances, and to combine the Board's Governance Committee and By-laws, Policies and Procedures Committee.

-Carried - (M-11-52)

**11. In Camera To Discuss Confidential Property Matters**

Moved by  
Mr. Watton

Seconded by  
Reeve Smith

That the Board of Health go In Camera to discuss confidential property matters.

-Carried - (M-11-53)

Moved by  
Mr. Watton

Seconded by  
Councillor Clarke

That the Board of Health rise from In Camera.

-Carried - (M-11-54)

Moved by  
Councillor Clarke

Seconded by  
Mayor Fallis

That the City of Peterborough's request for the purchase of a piece of property be referred to the Property Committee.

-Carried - (M-11-55)

**12. Date, Time, and Place of the Next Regular Meetings**

May 11, 2011

**13. Adjournment**

Moved by  
Mr. Embrey  
That the meeting be adjourned.

Seconded by  
Councillor Parnell

- Carried – (M-11-56)

The meeting adjourned at 7:50 p.m.

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Chairperson

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Medical Officer of Health