

**Board of Health for the
Peterborough County-City Health Unit
Minutes
Wednesday, March 10, 2010
(10 Hospital Drive, Peterborough, Ontario)**

Present:

Board Members: Mr. Jim Embrey, Chairperson
Councillor Henry Clarke
Councillor Jack Doris
Deputy Reeve Paul Heath
Mr. Paul Jobe
Deputy Reeve Madeline Pearson
Councillor Patti Peeters
Mr. David Watton
Deputy Reeve Andy Sharpe

Regrets: Chief Laurie Carr, Vice-Chairperson
Chief Keith Knott

Staff: Dr. Rosana Pellizzari, Medical Officer of Health
Mrs. Lorraine Skipwith, Director, Corporate Services
Mr. Larry Stinson, Director, Public Health Programs
Mrs. Brittany Cadence, Communications Officer
Mrs. Jennifer Chenier, Health Promoter, Planning & Evaluation
Mrs. Janet Dawson, Health Promoter
Mrs. Jill Ritchie, Health Promoter

Other: Mr. Ken Tremblay, President & CEO, Peterborough Regional Health Centre

Media: Mr. Kennedy Gordon, The Examiner

1. Call to Order

Mr. Embrey called the meeting to order at 4:45 p.m.

2. Welcome & Introduction

On behalf of the Board of Health, Mr. Embrey welcomed to the meeting the new President & CEO of the Peterborough Regional Health Centre, Mr. Ken Tremblay.

2. Welcome & Introduction (Continued)

Dr. Pellizzari officially introduced Mr. Tremblay.

Mr. Tremblay thanked the members of the Board of Health for the opportunity to address the Board of Health. Mr. Tremblay outlined the challenges and opportunities facing the hospital. He stated that he was looking forward to being part of the community and working with the Board of Health and staff of the Health Unit.

Board members took the opportunity to welcome Mr. Tremblay to Peterborough and wished him well in his new position.

Mr. Tremblay excused himself from the meeting.

3. Approval of Agenda

Mr. Embrey proposed the following changes to the agenda.

- Agenda item numbered 9.4 was moved the start of New Business. Mrs. Jill Ritchie will present the Transportation Plan Update.
- Agenda item numbered 9.6, Board Evaluation, was moved to agenda item number 9.7.
- A report by Mr. David Watton on a recent alpha conference was added to the agenda as item number 9.6.

Moved by
Deputy Reeve Heath
That the agenda, as amended, be approved.

Seconded by
Deputy Reeve Pearson

- Carried (M-10-24)

4. Approval of the Minutes

Moved by
Deputy Reeve Sharpe
That the minutes of the Board of Health meeting held on February 10, 2010 be approved.

Seconded by
Councillor Doris

- Carried - (M-10-25)

5. **Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest.

6. **Presentation**

Healthy Communities Framework

Presenters:

Mrs. Janet Dawson, Health Promoter

Mrs. Maureen McKeen, Manager, Community Health

Mrs. Dawson provided Board members with the new structure and process for accessing funding through the Healthy Communities Fund. The Health Unit cannot apply for funding directly but the Health Unit will identify, assist, and support other organizations seeking funding through the Healthy Communities. Fund.

Mrs. Dawson stated that the Health Unit can use the framework as an opportunity to empower its community partners.

7. **Business Arising from the Minutes**

No business arising from the minutes was discussed.

8. **Correspondence**

Moved by

Councillor Clarke

Seconded by

Mr. Watton

That the following documents be received for information.

1. Letter dated January 26, 2010 from Mr. Jeff Leal, M.P.P., Peterborough, to Dr. Rosana Pellizzari regarding the Health Unit's Low Income Dental Proposal and Dental Home Care.
2. Letter dated February 8, 2010 from Ms. Jean Lam, Assistant Deputy Minister, Ministry of Health Promotion to Chairman Jim Embrey regarding bridge funding for youth engagement programming.
3. Letter dated February 9, 2010 from Ms. Allison J. Stuart, Assistant Deputy Minister, Ministry of Health and Long-Term Care regarding Medical Officer of Health Compensation.

8. **Correspondence (continued)**

4. Letter dated February 11, 2010 from Dr. Thomas H. B. Symons, Chair, Peterborough Lakefield Police Services Board to Councillor Henry Clark in response to his initial letter dated January 12, 2010 regarding the enforcement of the Smoke Free Ontario Act related to smoking in motor vehicles.

- Carried – (M-10-26)

9. **New Business**

9.1 **Staff Report – Transportation Plan Update**

Mrs. Jill Ritchie, Health Promoter, highlighted a staff report providing an opinion on the public health impact of the City of Peterborough's Transportation Plan Update 2010.

The Transportation Plan Update is an opportunity for the Health Unit to build upon its relationship with the City regarding transportation issues. Transportation has an impact on many issues of concern to public health.

Deputy Reeve Heath stated that the Health Unit's input into the upcoming updating of the County transportation plan would be valuable.

Moved by

Councillor Clarkes

Seconded by

Deputy Reeve Pearson

That the staff report on the public health impact of the City of Peterborough's Transportation Plan Update 2010 be received for information.

- Carried – (M-10-27)

9.2 **Staff Report – Charitable Status Update**

Mrs. Jennifer Chenier, Health Promoter, Planning and Evaluation, highlighted a staff report providing an update on financial implications and impact of the Health Unit receiving status as a registered charity under the Income Tax Act.

Following discussion it was:

Moved by

Deputy Reeve Heath

Seconded by

Councillor Clarke

That the staff report on the Health Unit receiving status as a registered charity be received for information.

- Carried – (M-10-28)

9. **New Business (Continued)**

9.3 **Staff Report – 2010 Communications Strategy**

Mrs. Brittany Cadence, Communications Officer highlighted a staff report outlining the 2010 Communications Strategy for the Health Unit.

Moved by
Councillor Peeters

Seconded by
Deputy Reeve Pearson

That the staff report on the Health Unit's Communications Strategy for 2010 be received for information.

- Carried – (M-10-29)

9.4 **Staff Report – 2010/2011 Program Planning Process**

Mrs. Jennifer Chenier, Health Promoter, Planning and Evaluation highlighted a staff report titled 2010/2011 Program Planning Process.

Following discussion it was

Moved by
Mr. Jobe

Seconded by
Councillor Peeters

That the overview of the process the Health unit will use to plan for and evaluate 2010/2011 activities to meet the Ontario Public Health Standards and the requirements of non-mandatory programs be received for information.

- Carried – (M-10-30)

9.5 **Board of Health By-Laws, Policies and Procedures**

Moved by
Councillor Peeters

Seconded by
Councillor Clarke

That the Board of Health approve the listing of Board of Health by-laws, policies, and procedures recommended by the Board's Policies and Procedures Committee on March 1, 2010 as requiring Board of Health approval.

- Carried – (M-10-31)

9.6 **alPHa Winter Symposium**

Mr. Watton reported on his attendance at the Association of Local Public Health Agencies' Winter Symposium. The Symposium was held on February 25 and February 26, 2010 in Toronto.

Information presented at the symposium, other than the information presented during the Public Health Law Day, is available at www.alphaweb.org.

9. New Business (Continued)

9.6 alPHa Winter Symposium (continued)

Board members thanked Mr. Watton for his informative report.

9.7 Board Meeting Evaluation

Board members were asked if they wanted to individually complete and hand in the evaluation form after the meeting or would they like to have a group discussion on each question in the evaluation. It was decided that each member would hand in their evaluation at the end of the meeting.

10. In Camera

Moved by
Deputy Reeve Pearson

Seconded by
Deputy Reeve Heath

That the Board of Health go In Camera to discuss confidential matters.

- Carried – (M-10-32)

Moved by
Mr. Jobe

Seconded by
Councillor Clarke

That the Board of Health rise from In Camera

- Carried – (M-10-33)

There was no report or motions arising from the Board's In-Camera session.

11. Date, Time and Place of Next Meeting

The next regular meeting of Board of Health will take place on Wednesday, April 14, 2010 in the Board Room at 10 Hospital Drive, or at the call of the Chairperson.

12. Adjournment

Moved by
Mr. Jobe

Seconded by
Mr. Watton

That the meeting be adjourned.

- Carried - (M-10-34)

The meeting adjourned at 6:45 p.m.

Page #7

Minutes: Board of Health Meeting

March 10, 2010

Chairperson

Medical Officer of Health