

**The Board of Health for the Peterborough
County-City Health Unit
Agenda
Board of Health Meeting
4:45 p.m. Wednesday, February 8, 2012
(Boardroom, 10 Hospital Drive, Peterborough)**

1. Call to Order

1.1 Recognition of Service – Dr. Dick Ito, Dental Consultant

2. Declaration of Pecuniary Interest

3. Confirmation of the Agenda

4. Delegations and Presentations

4.1. A Day In The Life – Secretarial Support Staff

Presenter: Wendy Freeburn, Administrative Assistant

4.2. PCCHU Web Site Redevelopment

Presenters: Brittany Cadence, Communications Supervisor
Kerri Tojcic, Computer Technician Analyst

5. Confirmation of the Minutes of the Previous Meeting

5.1. [January 11, 2012](#)

6. Business Arising From the Minutes

6.1. Electronic Agendas

Brent Woodford, Director, Corporate Services

7. Correspondence

8. Program Reports

8.1. [Q4 2011 Program Report](#)

Presenter: Larry Stinson, Director, Public Health Programs

8.2. [Q4 2011 Financial Report](#)

Brent Woodford, Director, Corporate Services

9. New Business

- 9.1. [Staff Report: Grant Writing Assignment Retrospective](#)
Jennifer Chenier, Health Promoter, Planning, Evaluation & Grants
- 9.2. [Staff Report: Assessment of Lot Creation Applications](#)
Tom Cathcart, Manager, Inspection Services
- 9.3. [Staff Report: Influenza Vaccine Coverage Rates, 2011-12 Season](#)
Edwina Dusome, Manager, Infectious Disease Programs
- 9.4. [Staff Report: Approval of 2011-12 Budget – Healthy Communities Fund, Partnerships Program](#)
Bob Dubay, Accounting Supervisor

10. Committee Reports

- 10.1. [Governance Committee](#)
- Minutes, October 14, 2011
 - Policy 2-361, Staff Reports and Presentations to the Board of Health
 - Board of Health Staff Report Template

11. In Camera to Discuss Confidential Property and Health Protection Matters

12. Date, Time, and Place of the Next Meeting

March 14, 2011, Board Room, 10 Hospital Drive

13. Adjournment

c: All Members, Board of Health
Medical Officer of Health
Directors